

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office/Virtual
September 28, 2020

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Steve Lich, Jan Trembl, Erik Krieg, Jerry Evans, Levon Yengoyan, Jason Allen, Bronlea Mishler, Craig Helgeland, Dennis Wischmeier, Kyle Bingham and Darla Tiner. There was one guest present.

The flag salute was led by Chairman Williams.

CONSENT AGENDA –

1. Minutes of September 14, 2020, Regular Meeting
2. Approval of Vouchers = 3 EFT's for \$106,947.99, Payroll EFT for \$225,738.42, Expense Vouchers #201840 - #201882 for \$154,822.25, Capital Fund Vouchers #201837 - #201839 for \$5,318.66, all totaling \$492,827.32

Commissioner Trembl moved to approve the Agenda and Consent Agenda as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

Swear in Volunteer Firefighter/EMT Kyle Bingham – Kyle Bingham was sworn in as a Volunteer Firefighter/EMT for CIFR by Chairman Williams. FF Wischmeier gave a few words about Kyle.

CHIEF'S REPORT – Chief Yengoyan gave his report – Attached

CORRESPONDENCE – A thank you from a CA resident and two local thank you's, plus a donation.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Meets in October

Safety/Risk Management – Meets December 10th

Finance – Meets October 7th

SNO-ISLE – October 1, topic: Economy. Held via Blue Jeans

UNFINISHED BUSINESS –

Facilities Scheduled Maintenance Chart – A/C Helgeland explained the chart shows what and when each item is scheduled for maintenance, most having annual inspections. Most critical issues will be addressed first. Old Station signage will be updated with new District logo. Chief mentioned it has been a little difficult getting contractors due to COVID.

Final Draft of District Website – PR Mishler showed the final draft of the proposed website design. It will be more user-friendly. It is mobile compatible. It will be reviewed in six months and adjusted accordingly.

Commissioner Krieg moved to approve the new website design and to authorize the webmaster to move forward with its development. Commissioner Lich seconded; motion carried by unanimous vote.

NEW BUSINESS –

WFOA Virtual SNURE Seminar & WFOA Conference Attendees –

- SNURE Seminar – Commissioners Trembl, Williams and Lich
- WFOA Hot Button Legal Issues Class – Commissioners Trembl, Williams, Lich, Evans – Chief Yengoyan will send some staff/officers also.

Federal Audit Filing Deadline – The audit will be complete around October 15th; at which time they will issue the single federal audit report. Then the District will file it with the Office of Management and Budgeting (OMB) as soon as it is available.

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, October 12, 2020, 4:30 p.m., at the Administration Office/Virtual
- ✓ 1st Reading of the Draft 2021 Budget will be held at the October 12th meeting.

There being no further business, Commissioner Krieg moved to adjourn the meeting at 5:08 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary