

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONERS MEETING  
Administration Office/Virtual  
July 13, 2020

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Steve Lich, Jan Tremel, Levon Yengoyan, Craig Helgeland and Darla Tiner. Attendance via video: Erik Krieg. Commissioner Evans was not in attendance. There were two Crew present inhouse, and one guest via video.

The flag salute was led by Commissioner Lich.

**Commissioner Tremel moved to approve the agenda as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of June 22, 2020, Regular Meeting
2. Approval of Vouchers - 5 EFT's for \$14,044.81, Payroll EFT for \$26,285.80, Expense Vouchers #201585 - #201637 for \$132,464.76, Trust Fund Voucher #201639 for \$1,525.00, Capital Fund Vouchers #201640 - #201641 for \$3,719.18, Capital Facilities Fund Voucher #201638 for \$2,985.00, all totaling \$181,024.55.

**Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Tremel seconded; motion carried by unanimous vote.**

**AMBULANCE BID OPENING** – One bid was received, and opened by the Chair, from Braun Northwest in the amount of \$233,065.60 (price to be verified).

**Commissioner Lich moved to accept the ambulance bid from Braun Northwest in the amount of \$233,065.60, subject to specification review and verification of price. Commissioner Tremel seconded; motion carried by unanimous vote.**

**CHIEF'S REPORT** – Chief Yengoyan gave his report. Stated that A/C Helgeland is investigating cost of changing to SNO911 Dispatch Services.

**CORRESPONDENCE** – Several thank you's & local paper article.

**PUBLIC INPUT** – None

**MEMBER INPUT** – Union Vice President B. Guadamuz read a letter to the Board from the Union acknowledging all of the Administration's efforts for the Crews during the Pandemic and thanking them and the Board for their support during this time. Chairman Williams thanked the Crews for all they have done during this situation.

## **COMMITTEE REPORTS –**

**ICOM** – Meets next Monday

**Communications** – Next meeting September 12th

**Finance** – Will meet soon

**SNO-ISLE** – August 6<sup>th</sup> Zoom meeting with the Health Director of Snohomish County.

## **UNFINISHED BUSINESS –**

**Former Commissioner Recognition – Commissioner Metz's Service with CIFR –**

- Recognition for Commissioner Metz is tentatively planned for the August 10<sup>th</sup> meeting. Will also have a write-up in the local paper.

- Would like to have A/C Helgeland's history albums in the front lobby for public viewing.
- District's Media Specialist is posting interviews with Board members on social media.

## **NEW BUSINESS –**

**EMS Levy Renewal** – Levy expires at the end of 2021. Discussion held:

- May put it out to vote early in the year but, if we do, we would cover the election costs.
- Go for a permanent levy or a renewal levy. Some members feel a permanent levy would be better since the price is always \$.50.
- See how the economy is doing by this Fall to help make this decision.

**LOU for Paramedic Training Backfill** – Chief Yengoyan explained process for coverage while FF/EMT Wolfe is attending paramedic school. The Union is in support of this process.

**Commissioner Lich moved to approve the signing of LOU III for Paramedic Training 2020-2021, subject to official Union approval. Commissioner Trembl seconded; motion carried by unanimous vote.**

**Snure WFCR Seminar Review** – Chairman Williams reported back on his online attendance of the Snure seminars Managing a Fire Service and the Public Records Act. He had a list of points that he reviewed with the Board. This list will be attached to the Minutes.

**Paramedic Training Costs** – The Chief outlined the approximate costs involved in sending an EMT to Paramedic training:

- \$74,000 - backfill the position
- \$22,000 – living expenses and books
- \$12,000 – tuition, but usually covered by the Medic One Foundation
- Total = \$108,000

**Marine 1-4 Repairs** – Chief explained engine issues with the boat and offered three solutions:

1. Repair engines at an approximate cost of \$7,000, but repairs may not be effective
2. Replace engines and upgrade to 250 horsepower, better for boat size.
3. Repair engines, but look for a new boat because repair may not effectively work

Chief recommends option #2 as the most cost-effective solution, although this is not in the budget. He has also submitted a financial request to the Stillaguamish Tribe and is waiting for a response.

**Commissioner Trembl moved to authorize the replacement of the two engines on Marine 1-4 and upgrade them to 250 horsepower. Commissioner Lich seconded; motion carried by unanimous vote.**

**Service Data for 1<sup>st</sup> half of 2020** – The Chief handed out a draft of data for Service Demand and Service Performance for the 1<sup>st</sup> half of 2020.

- Will hand out these reports quarterly to the Board.
- It was noted that our Mutual Aid #'s are positively reflecting the changes made to our run cards.
- Also noted was that the amount of overlapping calls is getting worse.
- The Chief feels that the Crews are doing a good job with turnout times.

## **ANNOUNCEMENTS**

- ✓ Next Commissioner Meeting Monday, July 27, 2020, 4:30 p.m., at the Administration Office
- ✓ The Chief announced that he will be absent from the July 27<sup>th</sup> meeting

The Board recessed at 5:25 p.m. and went into Executive Session at 5:30 p.m. to discuss labor agreement per RCW 42.30.140(4)(a). It was expected to last until 5:45 p.m. At 5:45 p.m. the Chair emerged from Executive Session and extended the meeting until 6:00 p.m. The Board emerged from Executive Session at 6:00 p.m. and immediately returned to regular session with no action taken.

There being no further business, Commissioner Lich moved to adjourn the meeting at 6:02 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary