

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
February 24, 2020

Chairman Williams called the Board for Volunteer Firefighters' (BVFF) meeting to order at 4:20 p.m. Those in attendance were: Paul Williams, Steve Lich, Craig Helgeland and Darla Tiner.

Up for approval was the annual BVFF's Pension Certification Report for 2019.

Commissioner Lich moved to approve the Board for Volunteer Firefighters' Annual Pension Certification Report for 2019. Chairman Williams seconded; motion carried by unanimous vote.

There being no further business, the meeting adjourned at 4:21 p.m.

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Steve Lich, Erik Krieg, Jerry Evans, Jan Tremel, Craig Helgeland, Jason Allen, Jay Jacks, Mike Rooks and Darla Tiner. There were 14 Citizens present.

The flag salute was led by Commissioner Evans.

Commissioner Tremel moved to approve the agenda as amended. Commissioner Evans seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of January 27, 2020, Regular Meeting
2. Approval of Vouchers: **FEB. 10** = 4 EFT's for \$12,931.74 Payroll EFT for \$25,964.40, Expense Vouchers #201121 - #201160 for \$96,871.27, Capital Fund Vouchers #201161 - #201162 for \$6,510.98, all totaling \$142,278.39 **FEB. 24** = 3 EFT's for \$82,359.92 Payroll EFT for \$182,821.11, Expense Vouchers #201163 - #201209 for \$87,747.62, Capital Fund Vouchers #201210 - #201211 for \$254,986.27, all totaling \$607,914.92. Grand Total = \$750,193.31

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

CHIEF'S REPORT –

- New Tender should be here mid-March, and Chief's car is ready.
- Going forward, the Chief's Report will be attached to the meeting minutes.

CORRESPONDENCE – Two newspaper articles

PUBLIC INPUT – Dana Brown of the Mabana Flames and several Flame members thanked the Board and the Chief for staffing the Mabana Fire Station and for all their support. They have revised their Mission Statement help support all CIFR Members, not just Volunteers.

MEMBER INPUT - None

COMMITTEE REPORTS –

ICOM – Director Shaughnessy is retiring on February 29, 2020. Commissioner Tremel will attend the ceremony and also speak to management regarding our operational/data concerns.

Safety/Risk Management – Next meeting March 12, 2020. Commissioner Lich will attend.

Communications – Commissioners Evans and Tremel attended. Will distribute official report of status of Bills once he receives it. Our new Senator is a former Fire Commissioner and is very supportive of fire districts.

Finance – Next meeting March 16th.

SNO-ISLE – Banquet was okay. Announced some of the future meetings. Next meeting March 5th at South County F&R regarding radio updates. May 1st meeting to be held at Camano.

UNFINISHED BUSINESS –

Mutual Aid with North County RFA Update – Chairman Williams gave an update:

- Per our Attorney, the RCW quoted in NC's letter does not directly apply as stated in the letter.
- At their meeting, Chief Cermak insisted to Chief Yengoyan on payment, per the Mutual Aid ILA, but the ILA does not cover this; rather, it states there should not be charges. District can have a separate agreement among themselves for this, but we do not currently have that.
- Our Attorney also stated that an Agency cannot request payment farther back than two years, not the three requested in the letter.
- Chairman Williams will meet with NC's Board Chair later this week to further discuss their concerns.
- Our Board expressed concern that there may be other issues that NC has besides the costs.
- A/C Allen reported that the change in Run Cards has helped reduce toning of NC. NC has removed CIFR from most of their Run Cards, so unable to help balance out Mutual Aid responses.

NEW BUSINESS –

Maintenance Shop Rates – Lead Mechanic Jacks proposed an increase in the Maintenance Shop rates as we are one of the lowest in the area. Suggestion of increasing from \$95/hour to a two-step increase of \$105/hour this year and then to \$115/hour in 2021.

Commissioner Treml moved to approve the Maintenance Shop Rate increase from \$95/hour to a two-step increase of \$105/hour this year and then to \$115/hour in 2021. Commissioner Evans seconded; motion carried by unanimous vote.

New Maintenance Shop Vehicle – Lead Mechanic Jacks reported that the Shop's maintenance van was damaged in an accident. Proposed using the insurance replacement funds to help purchase of a new vehicle as opposed to repairing the current one which is scheduled to be replaced soon anyway. Balance of cost would come out of our Capital carryover. Located a Ford 2020 F250 from Bickford Ford that would meet the needs of the Shop. Would need to add some upgrades which would increase the cost by \$4,000.00. Total cost after applying insurance funds is \$33,463.00. Could possibly use a snowplow package on it.

Commissioner Lich moved to approve the purchase of a Ford 2020 F250, with needed upgrades, from Bickford Ford in the amount of \$33,463.00 to replace damaged Shop Maintenance Van. Commissioner Krieg seconded; motion carried by unanimous vote.

Resolution 2020-02 – Surplus 1983 Int'l. Tender/AP415, Resolution 2020-03 – Surplus 1997 Freightliner Engine/AP212, Resolution 2020-04 – Surplus 2004 Maint. Shop Van/AP110 –

Commissioner Lich moved to approve Resolution 2020-02 – Surplus 1983 Int'l. Tender/AP415, Resolution 2020-03 – Surplus 1997 Freightliner Engine/AP212, Resolution 2020-04 – Surplus 2004 Maint. Shop Van/AP110. Commissioner Krieg seconded; motion carried by unanimous vote.

Policy Review Process – Discussion on best way for the Board to review and approve Policies. It was the consensus of the Board to review four per Board meeting. Chief Helgeland will be working on

separating Procedures from Policies so that the Board will only need to review Policies. The process will take quite a while.

Volunteer Approval-Jerami Rathbun –

Commissioner Krieg moved to approve new Volunteer Jerami Rathbun. Commissioner Lich seconded; motion carried by unanimous vote.

PUBLIC INPUT – Citizen question on how the Volunteers are doing working at the Mabana Station during the day. Chief Allen reported they are doing very well. Citizen offered community assistance if they need anything.

ANNOUNCEMENTS

✓ Next Commissioner Meeting Monday, March 9, 2020, 4:30 p.m., at the Administration Office

The Board recessed at 5:50 p.m. and went into Executive Session at 5:51 p.m. to discuss acquisition of real estate per RCW 42.30.110(1)(b). It was expected to last until 6:06 p.m. At 6:06 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

There being no further business, Commissioner Krieg moved to adjourn the meeting at 6:06 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary