

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
December 9, 2019

Vice Chairman Trembl called the regular Commissioners meeting to order at 4:31 p.m. Those in attendance were: Steve Lich, Erik Krieg, Jerry Evans, Jan Trembl, Levon Yengoyan, Jason Allen, Linda Layton and Darla Tiner. There were 4 Crew present. Chairman Williams was excused due to personal travel.

The flag salute was led by Vice Chairman Trembl.

CONSENT AGENDA –

1. Minutes of November 25, 2019, Regular Meeting
2. Minutes of November 26, 2019, Special Workshop Meeting
3. Approval of Vouchers: 3 EFT's for \$13,020.80, Payroll EFT for \$23,185.23, Expense Vouchers #192054 - #192093 for \$52,240.67, Capital Facilities Fund Voucher #192094 for \$1,425.00, all totaling \$89,871.70

Commissioner Evans moved to approve the meeting Agenda as amended and the Consent Agenda items 1 through 3 as presented. Commissioner Lich seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Yengoyan gave his report:

- Cyber Security – Spoke with TechHelp and was assured that our server and backup server are set up in such a way as to reduce the vulnerability to cyber-attacks.
- A/C Allen gave update on how well the new fulltime firefighters are doing.
- PM Interviews Wednesday, December 11th.
- Live Fire Training – A/C Allen may set up option for interested Commissioners to attend a training on January 24 or 25, 2020.
- Mabana Flames – They're doing a great job and are very supportive of the District.
- Thank you to Finance Manager Layton for obtaining \$1,000 grant to help local Citizens.
- 2019 Goals Review –
 - Met with potential MPD for Island County
 - Data systems are working but need more enhancements. Chief gave demo of data visualization in new Tableau software.
 - New response and paging plans have been developed. Tone only Units needed, including NCRFA, & Volunteers when needed.
 - Lt. Smith doing good job enhancing BLS response and reserving ALS units for only those calls where they are needed.
 - New response plans submitted to ICOM and hope to have them in place by January 1, 2020.
 - Met with Staff and started setting 2020 goals.

CORRESPONDENCE – Some thank you's and PM White's thank you to the District.

PUBLIC INPUT – None

MEMBER INPUT – Union – VP Bobby Guadamuz reported that the Union will not be moving forward with the recent grievance filed.

COMMITTEE REPORTS –

ICOM – Next meeting in February 2020. They have received nine applications for the Director's position.

Safety/Risk Management – Next meeting Jan. 2, 2020

Communications – Commissioner Krieg reported that Chairman Williams made some adjustments to the Pillars of Communication. This will be sent to the Board soon.

Finance – Commissioner Trembl reported the budget is on target, and will have a surplus in 2020.

SNO-ISLE – Next meeting/Banquet February 1, 2020. Commissioner Trembl was elected Vice Chairman of the SNO-ISLE Committee.

Legislative Day – Scheduled for Monday, February 3, 2020. Let Board Secretary Tiner know if you wish to attend. Commissioner Trembl would like attendees to meet ahead of time to develop talking points for the event. This will be placed on the January 13th agenda. Would like Union input also.

UNFINISHED BUSINESS –

LOU X – Cadet Program Lead Instructor – Letter of Understanding that both the Union and the District agree that, if the newly established daytime Lieutenant Instructor position should end, the best candidate for the lead instructor role will be selected regardless of their employment status.

Commissioner Evans moved to approve LOU X – Cadet Program Lead Instructor. Commissioner Krieg seconded; motion carried by unanimous vote.

NEW BUSINESS –

Resolution 2019-12 – Establishing 2020 Regular Meetings – Recommendation made to continue holding the meetings at the Administration office as it can be difficult at times to conduct business away from the office. Will move meetings to the Vista/Madrona & Mabana Fire Stations, as needed, for important events, public hearings and Station-specific meetings. Discussion held. It was the consensus of the Board to keep the meetings at the Administration Office.

Commissioner Lich moved to approve Resolution 2019-12 – Establishing 2020 Regular Meetings with amended location. Commissioner Krieg seconded; motion carried by unanimous vote.

PUBLIC INPUT - None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, January 13, 2019, 4:30 p.m., at the Administration Office
- ✓ Officers and Committee Selections will be held at the January 13th meeting and Goals presented
- ✓ Promotional Ceremony Thursday, December 12, 2019, 6:00 p.m., at the Vista/Madrona Fire Station, 273 N. West Camano Drive, Camano Island
- ✓ Books will be emptied after this meeting

The Board recessed at 5:39 p.m. and went into Executive Session at 5:41 p.m. to discuss contract negotiations per RCW 42.30.140(4)(a). It was expected to last until 5:47 p.m. At 5:47 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

There being no further business, Commissioner Lich moved to adjourn the meeting at 5:48 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary