

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
November 25, 2019

Commissioner Lich called the Board for Volunteer Firefighters (BVFF) meeting to order at 10:22 a.m. on November 21, 2019. Those in attendance were: Steve Lich, Levon Yengoyan and Darla Tiner.

There were some medical bills to approved for therapy for one Volunteer. Also, Board Secretary Tiner reported that the BVFF will allow the local BVFF Board to approve any future ongoing doctor bills for this Volunteer for this particular case.

Chief Yengoyan moved to approve the medical bills for therapy for one Volunteer, and any future bills for this particular case. Commissioner Lich seconded; motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 10:23 a.m.

Chairman Williams called the regular Commissioners meeting to order at 7:00 p.m. on November 25, 2019. Those in attendance were: Paul Williams, Steve Lich, Erik Krieg, Jerry Evans, Jan Tremel, Levon Yengoyan, Craig Helgeland and Darla Tiner. There were 7 Crew and 4 Citizens present

The flag salute was led by Chairman Williams.

Commissioner Tremel moved to approve the agenda as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

PRESENTATION – Commander Jeff Westlund of the American Legion presented FF Dennis Wischmeier with the Firefighter of the Year Award for his contributions to the Community.

GUEST SPEAKERS – The Board heard from three parents whose sons are in our Fire Cadet Academy program at Stanwood High School. All three had great praise for the program and how it has shaped and matured their sons. They thanked the District for having this program.

CONSENT AGENDA –

1. Minutes of November 14, 2019, Special Meeting
2. Approval of Vouchers: 3 EFT's for \$87,923.97, Payroll EFT for \$195,318.86, Expense Vouchers #192005 - #192053 for \$149,823.05, all totaling \$433,065.88

Commissioner Evans moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Yengoyan gave his report:

- October 2019 Stats:
 - 175 Incidents (122 Code responses)
 - Average Response Time 7.3 (2018 = 7.0)
 - Time at 90th Percentile = 11.7 minutes (2018 = 11.6)
 - Percentile at 9.5 minutes = 0.8 (2018 = 0.8)
- Meeting with Chiefs Kraski and Cermak regarding mutual aid. Commissioner Evans asked the status of the Run Card updates. Plan was for 1/1/20, but with John Diamond leaving ICOM, that date is now uncertain.
- Thank you to FF Wolfe for adorning the Admin. office with pictures of our Crews at work. Will do the same for the Stations.
- Thanked everyone involved in the Chili Chowder Cook-off event.

CORRESPONDENCE – A couple of Citizen thank you's

PUBLIC INPUT – None

MEMBER INPUT – Union – VP Bobby Guadamuz stated that it had been a busy year for the Union and the District; and thanked the Board and the District for working with the Union. They are very appreciative.

COMMITTEE REPORTS –

ICOM – Commissioner Trembl gave a report. The job description and contract for the new ICOM Director was reviewed. The process is moving forward.

Safety/Risk Management – Next meeting Jan. 2, 2020

Finance – Commissioner Trembl reported that the budget is still on target, and may have a surplus going into 2020.

SNO-ISLE – Next meeting December 5th at 7:30 p.m., Fire District #7 – Topic = ????. Officer elections will be held at this meeting.

UNFINISHED BUSINESS –

Communications Pillars Review – Commissioner Krieg discussed the document he drafted for the District to address the communications process to help answer the question, "What do we want people to know about CIFR?" It was agreed upon to add this document to the Commissioner's Orientation manual which will be maintained by Board Secretary Tiner. Send any comments to Commissioner Krieg.

NEW BUSINESS –

Volunteer Program – Lts. Norman and Kirkman presented their plans for revamping the District's Volunteer program. They handed out a document that detailed the program. Their goal is to engage people immediately so they don't feel the need to go elsewhere. Then have plans to keep them engaged. Program will start 1/1/20. Staffing will be done on the weekends at Sta. 1-5, but will have some weekends that are not staffed until they have more people on board. Chief stated their pagers will be reconfigured for only calls they need. And there will be no more Drill Nights. Training will be held on the weekends during their shifts. Commissioner Evans commended all the Volunteers for always doing a great job.

Peer Support Program – FF David Winship and Director of NWIS Julie Boyer reported to the Board regarding the Peer Support program they are starting within the District. The plan is to have a certain number of Crew members certified in being a peer support counselor. Crews deal with difficult situations as part of their job and sometimes are more open to talking about things to a peer rather than someone else. Julie Boyer would oversee the program and the Chief would be the Administrator. The Chief thanked FF Winship and Ms. Boyer for taking on this project; will keep the Board updated with its progress.

PUBLIC INPUT - None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, December 9, 2019, 4:30 p.m., at the Administration Office
- ✓ Reminder – The December 9th meeting is the last meeting of 2019
- ✓ Books will be emptied after the December 9th meeting
- ✓ Special Commissioner Meeting Tuesday, November 26, 2019, 1:00 p.m., at the Burlington Fire Dept.
- ✓ Promotion Ceremony Thursday, December 12, 2019, at 6:00 p.m. at Sta. 1-4

The Board recessed at 8:45 p.m. and went into Executive Session at 8:46 p.m. to discuss contract negotiations and grievance update per RCW 42.30.140(4)(a). It was expected to last until 9:00 p.m. At 9:00 p.m. the Chair emerged from Executive Session and extended the Session until 9:15 p.m. At 9:15 p.m. the Chair emerged from Executive Session and extended the Session until 9:25 p.m. At 9:25 p.m. the Chair emerged from Executive Session and extended the Session until 9:30 p.m. At 9:30 p.m. the Chair emerged from Executive Session and extended the Session until 9:40 p.m. At 9:40 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

There being no further business, Commissioner Evans moved to adjourn the meeting at 9:40 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary