

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
October 28, 2019

Chairman Williams called the Board for Volunteer Firefighters meeting to order at 4:15 p.m. Those in attendance were: Paul Williams, Steve Lich, Levon Yengoyan and Darla Tiner.

There were some medical bills to approved for therapy for one Volunteer.

Commissioner Lich moved to approve the medical bills for therapy for one Volunteer. Chairman Williams seconded; motion carried by unanimous vote.

Question as to whether approval could be given in advance for all future therapy for said Volunteer. Board Secretary Tiner will inquire.

There being no further business, the meeting was adjourned at 4:16 p.m.

Chairman Williams called the regular Commissioners meeting to order at 4:31 p.m. Those in attendance were: Paul Williams, Steve Lich, Erik Krieg, Jerry Evans, Jan Trembl, Levon Yengoyan, Linda Layton, Jay Jacks and Darla Tiner. Chief Helgeland arrived at 5:00 p.m.

The flag salute was led by Commissioner Trembl.

Commissioner Lich moved to approve the agenda as amended. Commissioner Trembl seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of October 14, 2019, Regular Meeting
2. Minutes of September 6 & 8, 2019, Special Retreat Meeting
3. Approval of Vouchers: 3 EFT's for \$81,223.69, Payroll EFT for \$181,911.49, Expense Vouchers #191921 - #191959 for \$69,441.45, all totaling \$332,576.63

Commissioner Krieg moved to approve the Consent Agenda items 1 through 3 as presented. Commissioner Evans seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Yengoyan gave his report:

- Meeting with SNO911 – Speculative annual fees could be \$230,000; plus additional ICOM fees for transfer of calls. The \$230,000 does not include any infra-structure.
- Utsalady Booster Club held a raffle to have a family have dinner with firefighters. The dinner went very well.

CORRESPONDENCE – A citizen thank you and local paper article

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

Safety/Risk Management – Next meeting in Dec.

Communications – Next meeting October 29, 2019

Finance – Doing well.

SNO-ISLE – Next meeting November 7th at 7:30 p.m., Getchell FD – Topic = Chaplains.

UNFINISHED BUSINESS –

Uniform Policy Guideline Approval – Commissioner Trembl presented the guideline as discussed at the last meeting. It will be included in the Commissioner's internal handbook.

Commissioner Trembl moved to accept the Commissioner's Uniform Policy Guideline as presented. Commissioner Krieg seconded; motion carried by unanimous vote, with Commissioner Lich abstaining.

Audio System Update – A/C Helgeland reported that the new system has been installed and works well. We will be moving the 2020 Board meetings to Sta. 1-4.

NEW BUSINESS –

Second Reading and Public Hearing of the Draft 2020 District Budget & Draft Resolutions – Chief Yengoyan discussed minor changes to the draft budget.

Chairman Williams opened the Public Hearing at 5:12 p.m. – There was no public present.

Chairman Williams closed the Public Hearing at 5:13 p.m.

Commissioner Trembl moved to approve the District's 2020 Budget Resolution 2019-07, 2019-08 Fire Levy Resolution & 2019-09 EMS Levy Resolution as presented. Commissioner Lich seconded; motion carried by unanimous vote.

Employee Recognition Program for 2020 – Chairman Williams commented on a potential Awards Banquet; and regarding past discussions on types of awards. Commissioner Krieg and Chief Yengoyan will join the Awards Committee, along with Chairman Williams and Board Secretary Tiner. The Committee will meet in early December to discuss said topics.

Schedule a Fire Service Corp Presentation – The program helps with Ideas regarding Volunteer programs and how it can be revamped to encourage new people, and how to retain them. Could possibly fill different roles that would not require the same extensive training as Career personnel.

Policies and Procedures – Financial – Discussion regarding the District's current financial policies. The District is following all proper procedures, but need to make sure all policies are current as to the District's practices. Commissioner Trembl will work with Finance Manager Layton in 2020, to accomplish this.

Resolution 2019-10 – Meeting Time Change for November 25th Meeting –

Commissioner Krieg moved to approve Resolution 2019-10 – Meeting Time Change for November 25th Meeting to 7:00 p.m. Commissioner Trembl seconded; motion carried by unanimous vote.

WFCA Conference Update – Commissioners spoke on things learned at the Conference.

- Lawsuit presentation:
 - Should have signed training acknowledgements
 - Should perform same background checks on Volunteers as the Career

- State Auditor: Discussion on piggy-backing on grants. Make sure the originator has done everything correctly before moving forward.

Grievance Mediation Meeting – The Chief, HR Manager Layton and Commissioner Treml will be part of a grievance mediation meeting on sick time on Monday, November 18th at 9 a.m. Commissioners Treml and Evans will sit in as observers.

Changing of the Board's November 12th Regular Meeting – Due to various reasons, it was decided to cancel their regularly scheduled meeting on Tuesday, November 12, 2019. There will be a special meeting held on Thursday, November 14, 2019, at 1 p.m. to discuss the District's health insurance plans for 2020.

Commissioner Krieg moved to cancel the Board's regularly scheduled meeting on Tuesday, November 12, 2019. Commissioner Treml seconded; motion carried by unanimous vote.

PUBLIC INPUT - None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, November 25, 2019, 7:00 p.m., at the Administration Office
- ✓ Special Commissioner Meeting Thursday, November 14, 2019, at 1:00 p.m. at the Administration Office to discuss health care insurance
- ✓ Please excuse Chairman Williams and Commissioner Lich from the November 14th meeting due to personal travel

The Board recessed at 5:43 p.m. and went into Executive Session at 5:45 p.m. to discuss contract negotiations per RCW 42.30.140(4)(a). It was expected to last until 5:55 p.m. At 5:55 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

There being no further business, Commissioner Treml moved to adjourn the meeting at 5:56 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary