

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
July 22, 2019

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Jan Trembl, Steve Lich, Erik Krieg, Jerry Evans, Levon Yengoyan, Craig Helgeland and Darla Tiner. There were two Crew and 6 Guests present.

The flag salute was led by Chairman Williams.

Commissioner Trembl moved to approve the agenda as presented. Commissioner Evans seconded; motion carried by unanimous vote.

Introduction of District Scholarship Winners – Ava Schweiger and Stephen Hansen – Ava and Stephen were presented to the Board and each gave an account of their plans and desires for service in the Fire/EMS industry, and each thanked the District for their scholarships.

CONSENT AGENDA –

1. Minutes of July 8, 2019, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$91,149.36, Payroll EFT for \$202,877.09, Expense Vouchers #191621 - #191664 for \$127,917.60, Capital Fund Vouchers #191665 - #191668 for \$1,229.04, Trust Fund Voucher #191669 for \$549.95, all totaling \$423,723.04.

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Evans seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Yengoyan gave his report:

- He thanked Mechanic Mo Spears for doing a phenomenal, quality job on the District's Brush Truck.
- Gave a report presentation of District's finances. Will discuss at the Strategic Planning Retreat.
- Showed the financial impact of placing two fulltime employees at Sta. 1-5 during the day. Will discuss further at the Strategic Planning Retreat.

CORRESPONDENCE – A Citizen thank you and a thank you to PM Rooks for participating in the National Registry Psychomotor Exam process.

PUBLIC INPUT – Citizen Cheryl Gruger commented on the minutes from the June 24th meeting, that it only stated there were "several guests" at the meeting instead of listing the exact amount.

MEMBER INPUT – None

COMMITTEE REPORTS –

Safety/Risk Management – Next meeting September 12th.

ICOM – Chairman Williams gave a report:

- 50% of Spillman users are using workarounds due to issues.

- Mapping system is working well. Chief Yengoyan stated that CIFR is still having problems. It is possibly related to a Windows 7 vs 10 issue.

Finance – Commissioner Treml reported that the District is under budget and doing well:

- Gave the Board a list of proposed adjustments for the Reserve funds.
- GEMT funds – no decision has been made yet regarding these funds.
- GEMT funds received in the past could cover our radio system upgrade in case a grant is not received. Snohomish County is upgrading their system and we need to match theirs.
- Suggestion made to look again at moving our dispatching to Snohomish 911, evaluate the costs.

SNO-ISLE –Next meeting September 5th at 7:30 p.m., at Central Whidbey.

UNFINISHED BUSINESS –

Sta. 1-5 – Property Discussion – The Chief gave a recap of the Sta. 1-5 discussion held at the July 8th meeting:

- The Board wants to add staffing at the station but wants to make sure we're not "throwing money" at a new station if we cannot afford the staffing for it. This will be discussed further at the Strategic Planning Retreat.
- The District has \$525,000 in the Capital Facilities Fund – so we could start looking for property for a new station.
- It was the consensus of the Board to move forward with looking for property to purchase.
- Concern expressed regarding a new well, costs, etc.
- Comment to keep the money fluid – not necessarily use all the money for the property.

Commissioner Krieg moved to direct the Fire Chief to start searching for potential land purchase for the building of a new Mabana Fire Station & not to exceed the current balance of the Capital Facilities fund of \$525,000. Commissioner Treml seconded; motion carried by unanimous vote.

The Chief will use the District's current Realtor, Beth Newton, for this process.

The Mabana Flames President, Betty Metz, mentioned some possible land for the new station. She stated that the Flames are all very appreciative of what the Board is doing for the new station.

Staffing – Short discussion on the hiring process/timeline. The process has begun and will be further discussed at the Strategic Planning Retreat.

NEW BUSINESS –

WFCA Final Legislative Report – Board encouraged to read the Legislative bulletin regarding laws that were passed and not passed. Also, there are certain properties that do not pay taxes and the Fire District would be able to charge them – could be added income for the District. The County will be putting out this information.

Annual Budget Meeting Dates – Chief Yengoyan presented the meeting dates for the processing of the District’s annual budget adoption.

Commissioner Trembl moved to approve the meeting dates for the processing of the District’s annual budget adoption. Commissioner Evans seconded; motion carried by unanimous vote.

PUBLIC INPUT – Request to put the Board’s meeting agendas on the District’s Facebook page.

ANNOUNCEMENTS

- Next Commissioner Meeting Monday, August 12, 2019, 4:30 p.m., at the Administration Office
- National Night Out at Camano Center August 6, 2019, from 5pm – 8pm

The Board recessed at 5:42 p.m. and went into Executive Session at 5:47 p.m. to discuss grievance proceedings per RCW 42.30.140(4)(a). It was expected to last until 5:57 p.m. At 5:57 p.m. the Chair emerged from Executive Session to extend the Session until 6:12 p.m. At 6:12 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

There being no further business, Commissioner Lich moved to adjourn the meeting at 6:12 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary