

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
May 13, 2019

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Jan Trembl, Steve Lich, Erik Krieg, Jerry Evans, Levon Yengoyan and Darla Tiner. There were six Crew and 2 Citizens present.

The flag salute was led by Chairman Williams.

Chairman Williams welcomed newly appointed District Fire Chief Levon Yengoyan and stated that the Board was looking to a great future under his guidance.

Commissioner Krieg moved to approve the agenda as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of April 22, 2019, Regular Meeting
2. Approval of Vouchers: 4 EFT's for \$6,091.46, Payroll EFT for \$20,536.89, Expense Vouchers #191361 - #191424 for \$66,803.38, Trust Fund Voucher #191425 for \$1,525.00, all totaling \$94,956.73

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Evans seconded; motion carried by unanimous vote.

CHIEF'S REPORT –Chief Yengoyan gave his report. Lt. Guadamuz was named Washington State Firefighter of the Year by the American Legion. The Board will send a letter of congratulations to him.

CORRESPONDENCE – Two newspaper articles and a Citizen thank you.

PUBLIC INPUT – None

MEMBER INPUT – Lt. Guadamuz reported that the Union is working with the District regarding the replacement for the Community Paramedic.

COMMITTEE REPORTS –

Safety/Risk Management – Next meeting June 13th.

ICOM – Chairman Williams gave a report:

- Spillman issues continue, multiple patches. Mapping issues since moving to Global Mapping on the County Server. ICOM will house these functions on their newly installed in-house server to better control them.
- Let John Diamond know when a new PC is installed in a Rig or a new office PC that will be running Spillman because there are software license limits.
- ICOM received \$407,000 from the state thanks to Senator Bailey. This will be used to upgrade equipment, including the 911 phone system.
- For the future, will need to expand the building and upgrade the radio infrastructure. May ask the voters to support a 0.1% sales tax at that time.

Communications –

- Commissioner Trembl met with Chief Yengoyan to check on current status of things.
- The Volunteer Firefighters Benefits Enhancement bill did not pass.

- The bill that allows voter approval for increasing the emergency communications funding from .01% to .02% was passed.
- The Sunset Clause was removed from the All-Risk Mobilization Bill, so it is now more permanent.

SNO-ISLE – Next meeting June 21st at 7:30 p.m., ACT Hands-On/Shawneri Guzman SCF, location Lake Roesiger BBQ. Commissioner Evans handed out the Road Project schedule for Summer of 2019 from the last meeting. Commissioner Lich reported that WFCA Administrators Nora and Sandy will be retiring soon.

UNFINISHED BUSINESS -

Strategic Plan –

- Chief Yengoyan will meet with the Architect regarding the assessment of the Mabana Fire Station (Sta. 1-5) project and the training facility at Terry's Corner Fire Station (Sta. 1-3). When this information is brought to the Board, the meeting will be held at Sta. 1-5.
- Discussion held on when to plan the Board's Strategic Planning Retreat. The Chief and Board Secretary will come back with some dates.
- Chairman Williams would like the Board to work on the Standards of Cover and Facility Planning before the Retreat.

Community Paramedic Update

- The Chief stated that PM Dean Speerbrecher is the best choice to fill the Community Paramedic position. He has been briefed on the program by CP Reinhardt, including all contacts and patient information.
- PM Speerbrecher introduced himself to the Board and gave them his background. His main goals at this point are:
 - Get the program back up and running
 - Investigate the possible usage of Tele-medicine
 - Collect data that will help support the future of the program
 - There is a list of other CIRF employees interested in working with the program and will work as Dean's "team" to assist when he may not be available so there are no time gaps for patient care
 - He will receive 3-4 weeks of intensive training from CP Reinhardt
 - The program will only provide services not already available on the Island to people
 - He will also respond to critical calls, when needed, while serving as the CP.
- Board stated that they are very supportive of the CP program.
- Also, that the District will need to find a replacement Paramedic to fill Dean's shift so as to keep their required three Paramedics per shift, with a minimum of two serving per shift. The Chief will be looking into that.

Audio System Update – Chairman Williams listed four options to follow:

1. Do nothing
2. Purchase a portable system at approximately \$2,500
3. Repair the system at Sta. 1-4 at approximately \$1,000
4. Do both #2 and #3

A/C Helgeland currently getting more quotes to repair the Sta. 1-4 system, plus purchase desk microphones. Discussion held on the different options.

Commissioner Krieg moved to repair the system at the Vista/Madrona Fire Station (Sta. 1-4) and move most of the Commissioner meetings to that location. Commissioner Trembl seconded; motion carried by unanimous vote

NEW BUSINESS –

Public Information Officer (PIO) Resignation – Current PIO Rachael Doniger submitted her resignation to the District because of personal matters, but will help us out until a replacement is found. Chief Yengoyan is searching for a replacement. Chairman Williams requested that this person also be able to manage the District's website, in addition to our Facebook and Twitter accounts.

Commissioner Meeting Locations – Different options discussed regarding holding meetings at the Mabana Fire Station (Sta. 1-5). Options were:

1. Hold meetings at Sta. 1-5 when agenda items will cover that Station
2. Hold meetings at Sta. 1-5 once a quarter
3. Hold meetings at Sta. 1-5 twice a year

It was the consensus of the Board to meet at Sta. 1-5 when agenda items will cover them. At the end of the year when the schedule is built, will discuss meeting options.

Communication Discussion – Chief Yengoyan discussed that he wants to ensure effective communication with the Board. The summary, following a discussion, is:

- The Chair will be the Chief's primary contact. This follows District policy. The Chief will also email the Board as necessary.
- The Review Committee should set goals, etc., for the Chief, and to set a framework of those goals.
- Will wait until the Chief has been here for a few months to do a review, probably first of the year. The Chief will be reviewed annually, but the Committee will meet twice a year with the Chief to ensure expectations are relevant and clear, and that work is progressing.
- Commissioner Krieg will take over the 2nd position on the Review Committee at the first of the year because Commissioner Treml has a conflict of interest.

Transition Coaching – Commissioner Evans spoke to the benefits of having an Executive Coach to help an agency with any type of transition in the workplace. Andrew Clein was recommended. Chief will work with Mr. Clein to get a contract in place.

PUBLIC INPUT – None

ANNOUNCEMENTS

- Next Commissioner Meeting Tuesday, May 28, 2019, 6:30 p.m., at the Administration Office
- 1st Quarter Policy Review at the May 28th meeting
- The S/C Amateur Radio Club will be participating in the National Field Day event on Sat., 6/22, at Tyee Farms at 11am.

EXECUTIVE SESSION - The Board recessed at 5:36 p.m. and went into Closed Session at 5:41 p.m. to discuss labor issues per RCW 42.30.140. The Board ended the Closed Session at 5:57 p.m. with no action taken and immediately went into Executive Session to review the performance of a public employee per RCW 42.30.110(1)(g). It was expected to last until 6:05 p.m. The Board emerged from Executive Session at 6:05 p.m. and immediately returned to Regular Session with no action taken.

There being no further business, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary