

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Vista/Madrona Fire Station
February 25, 2019

Vice Chairman Trembl called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Jan Trembl, Steve Lich, Jerry Evans, Craig Helgeland, Linda Layton and Darla Tiner. There were several Guests and Crew present. Chairman Williams and Commissioner Krieg were excused due to personal travel.

The flag salute was led by Commissioner Lich.

Commissioner Lich moved to approve the agenda as presented. Commissioner Evans seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of February 18, 2019, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$75,348.82, Payroll EFT for \$173,983.09, Expense Vouchers #191136 - #191181 for \$120,633.97, Capital Fund Voucher #191182 for \$10,338.80, all totaling \$380,304.68

Commissioner Evans moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Lich seconded; motion carried by unanimous vote.

The Chief recognized several employees for their accomplishments:

<u>20 Year Anniversary</u>	<u>1 Year Career Probation Completed</u>	<u>Toy/Food Drive Appreciation</u>
Capt. Jason Allen	FF Neil Carlson	FF Erich Schweiger
Lt. Darryl Tedrow	FF Greg McIntosh	FF Helena Wolfe
Capt. Kerry Willmacer	FF Helena Wolfe	

Lt. Tedrow was not able to attend. He will be awarded at a later meeting.

Vice Chairman Trembl suspended the meeting at 4:40 p.m. for family and friends to congratulate these employees.

Vice Chairman Trembl resumed the meeting at 4:55 p.m.

CHIEF'S REPORT – Interim Chief Helgeland gave his report.

CORRESPONDENCE – Local article on the District's 2018 Call report. Board Secretary Tiner reported that, due to the posting on Facebook regarding the reflective house signs sold by the District, approximately 12 orders were received in a matter of a few days. Those who ordered were told that the funds go directly to the Volunteer Scholarship program for training.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Next meeting in March.

Safety/Risk Management – Next meeting in March.

Finance – Meeting set for March 7th will be rescheduled because the Committee members will be attending the Northwest Leadership Seminar in Portland during that timeframe.

SNO-ISLE - Next meeting March 7th at South Snohomish RFA at 7:30 p.m. on PIO/PEO training.

UNFINISHED BUSINESS -

Strategic Plan – On hold until the new Fire Chief is hired.

Policy 112 – Purchasing Bids and Contracts – Final Approval – This policy was brought back to the Board after being put out to the District for a 30-day review. Since no comments were received, the Board moved to approve the policy:

Commissioner Lich moved to approve Policy 112 – Purchasing Bids and Contracts. Commissioner Evans seconded: motion carried by unanimous vote.

New Fire Chief – Vice Chairman Trembl reported that an offer and contract for CIFR District Fire Chief had been given to Levon Yengoyan and that some minor items were being discussed before final signing.

NEW BUSINESS –

PIO Rachael Doniger Contract - Formalized Contract for Public Information Officer Rachael Doniger was presented to the Board for approval.

Commissioner Lich moved to authorize Interim Fire Chief Helgeland to sign the formal contract for Public Information Officer services with Rachael Doniger. Commissioner Evans seconded: motion carried by unanimous vote.

2018 Year End Ambulance Report – Board Secretary Tiner presented the Ambulance Revenue report for 2018 to the Board. It was noted that the projected revenue budget of \$525,000.00 was exceeded by \$218,474.64, mostly due to GEMT payments (Medicaid reimbursement payments).

PUBLIC INPUT – Citizen Cynthia Smith suggested we “toot our horns” on how well things were handled during the recent snow storms.

ANNOUNCEMENTS

- Next Commissioner Meeting Monday, March 11, 2019, 4:30 p.m., at the Administration Office
- Commissioner books to be emptied

EXECUTIVE SESSION - None

There being no further business, the meeting was adjourned at 5:11 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary