

**CAMANO ISLAND FIRE AND RESCUE  
ISLAND COUNTY FIRE PROTECTION DISTRICT NO 1  
BOARD OF FIRE COMMISSIONERS SPECIAL MEETING**

**September 17, 2018**

Chairman Williams called the meeting to order at 10:00 a.m. Location of the meeting was the Administration office, Camano Island. Others in attendance were: Commissioners Trembl, Krieg, Lich and Evans, Chief Schick, Assistant Chief Helgeland, Finance Manager Layton and Board Secretary Tiner. Capt. Allen was also in attendance.

The flag salute was dispensed with.

**Agenda: Annual Board Retreat Planning for 2019**

**Mission Statement and Current Services –**

<u>Change</u>	<u>Same</u>	<u>Less</u>
<del>Wildland Fire</del> (Educate Citizens)	EMS	∨ Equipment Costs
<del>Expand Shop</del>	Fire Protection	∨ Wage/Benefits
Fire Response (QRV)	Tech. Rope Rescue	Preventative Services
EMS Response (Opioid Situation)	Marine Rescue	
Staffing (Vol, CP)	Preventative Services (CP-Fall Prevention)	
Transports	Public Education	
CP Income Generator		
PIO/PE (Public Information Officer/Public Education Officer)		
Technology		

**Services Offered - Which to Focus On: (Six to Eight Year Plan)**

- ✓ **Fire Response –**
  - QRV's
  - Staff Sta. 1-5
    - Rebuild with GEMT funds?
  - No change in Response time goals
  - Staffing – add more Part Paid?
    - Increase wages and benefits?
  
- ✓ **EMS –**
  - Criteria-based dispatching
    - Check 2-year trend of Oak Harbor's dispatching stats
    - Discuss change with District's MPD
  - Opioid – Need data/trend stats
  - Transports
    - Legislative focus
    - Treat and Release
    - Alternate Transports (other than ER); law needs to be changed

- ✓ **Staffing –**
  - No additional fulltime firefighters in the next five years
  - Volunteers – specific roles defined?
    - Drivers
    - Traffic direction
    - Investigate options
  - Transition away from Volunteers – more Part Paid
    - Part Paid recruit academy
    - They pay for training; will be paid back by service to the District
    - Change Part Paid requirements

Chairman Williams recessed the meeting at 12:30 p.m. for Lunch.  
Chairman Williams reconvened the meeting at 1:00 p.m.

- ✓ **Transports –**
  - No contract with outside ambulance companies
  - Billing liability
  - Data on # of patients who could use alternative transportation
- ✓ **Community Paramedicine Program –**
  - Add second CP
    - Determined by workload
  - Make sure public is aware of our Community Paramedic (CP) services
  - Income Generator – Report back on progress
    - Hospital or Medicare
    - Other Payors
- ✓ **Technology –**
  - PC replacement cost – need to replace every 3-5 years
  - Radios
    - First Net
    - Grant for dual band
    - Drones
  - Training – Capt. Allen gave an update
    - Possibly convert some Sta. 1-3 property into training facility

**Cushman Model** – Chief Schick gave a presentation. Discussion of apparatus replacement program.

- Facility Maintenance –**
- Discussion of Sta. 1-1. Suggestion of selling the property and using the monies to fund the feasibility studies for one or all of the fire stations.
  - Goal of Maintenance shop is to be revenue neutral first, before any talks of expansion

**Strategic Plan** – Board reviewed the status of each item. Chief will update the Plan accordingly.

**Volunteer Program** –

- Discussion held regarding the future of the program
- Reviewed the success of recent academies and certification

There being no further business, the meeting adjourned at 4:25 p.m.

Respectfully submitted,

Darla Tiner,  
Board Secretary