

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
July 9, 2018

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Steve Lich, Jan Trembl, Jerry Evans, Michael Schick, Craig Helgeland, and Darla Tiner. Commissioner Krieg was excused due to work schedule. There were 2 Crew and 1 Citizen present.

The flag salute was led by Commissioner Evans.

Commissioner Lich moved to approve the agenda as amended. Commissioner Evans seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of June 25, 2018, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$8,746.76, Payroll EFT for \$16,990.82, Expense Vouchers #181585 - #181624 for \$69,293.18, Medical Voucher #181625 for \$109.63, all totaling \$95,140.39

Commissioner Lich moved to have the June 25th minutes removed from the Consent Agenda. Commissioner Trembl seconded; motion carried by unanimous vote.

Commissioner Lich moved to approve the minutes of the June 25, 2018, Regular Meeting as amended. Commissioner Trembl seconded; motion carried by unanimous vote.

Commissioner Lich moved to approve the Consent Agenda item #2 as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report:

- Chairman Williams asked to have the burn ban displayed at the Thrift Store. Board Secretary Tiner will look into it.
- FF Guadamuz gave the Chief a proposal for a Lt./BC position. The Chief does not support it at this time.

CORRESPONDENCE – Several thank-you's

PUBLIC INPUT – None

MEMBER INPUT – Union President invited one of the Board members to attend their monthly labor management meetings. Commissioner Evans will attend. FF Rooks also stated that any proposals that do not come through him, are not from the Union, just that individual.

COMMITTEE REPORTS –

ICOM – Next meeting in August. Commissioner Lich will attend.

Communications – Media Specialist interviews to be held July 25th.

Budget – Chief Schick gave an update. Commissioner Trembl wants the Committee to make some long-range plans. Some suggestions she posed:

- Change budget to financial committee.
- Modify strategic plan to include cost of replacement of equipment and major maintenance issues.

- Set limits on dept. limits.
- Allow for more consistent oversight of finances.
- Review Policy 103 Board of Fire Commissioner to include statement on role in financial management.
- Do six-year budgets (Cushman model) to better understand long term financial issues.

Commissioner Trembl moved to approve the recommended usage of the 2017 budget carryover. Commissioner Evans seconded; motion carried by unanimous vote.

UNFINISHED BUSINESS -

SOP Review –

Policy 311-Duty Officer Program, Policy 601-Driver Qualifications, Policy #1010-Sick Leave - Commissioner Trembl moved to adopt Policy 311-Duty Officer Program, Policy 601-Driver Qualifications, Policy #1010-Sick Leave as presented. Commissioner Evans seconded; motion carried by unanimous vote.

NEW BUSINESS –

Vehicle Replacement – Chief presented his plan for District vehicle replacement for the next 10 years.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, July 23, 2018, 6:00 p.m., at the Administration Office

There being no further business, the meeting was adjourned at 5:39 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary