

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONER'S MEETING  
Administration Office  
March 26, 2018

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Steve Lich, Jan Trembl, Erik Shouse, Michael Schick, Craig Helgeland and Darla Tiner. There were several Crew and Citizens present.

The flag salute was led by Commissioner Shouse.

**Commissioner Shouse moved to approve the agenda as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of March 12, 2018, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$77,995.55, Payroll EFT for \$184,832.95, Expense Vouchers #181242 - #181293 for \$84,366.52, Medical Vouchers #181294 & 181295 for \$50,407.26, all totaling \$397,602.28

**Commissioner Lich moved to approve the Consent Agenda as presented. Commissioner Trembl seconded; motion carried by unanimous vote.**

Swearing in Ceremony for Captain Schmidt, Lt. Griswold and Career FF S. Webb

Chairman Williams suspended the meeting at 4:40 p.m. for ten minutes.  
Chairman Williams resumed the meeting at 4:51 p.m.

**CHIEF'S REPORT** – Chief Schick gave his report. Update from MSO/Lt. Smith to be rescheduled.

**CORRESPONDENCE** – Several articles in local paper.

**PUBLIC INPUT** – None

**MEMBER INPUT** – Union Leader Rooks gave Chairman Williams a copy of an RCW that pertains to Sick Leave in regards to the District's draft Sick Leave Policy.

**COMMITTEE REPORTS** – None

## **UNFINISHED BUSINESS**

**SOP Review** –

**Policy 644 – Requests for Training -**

**Commissioner Lich moved to adopt Policy 644 – Requests for Training as amended. Commissioner Shouse seconded; motion carried by unanimous vote.**

**Policy 916 – Respiratory Protection Program -**

**Commissioner Trembl moved to adopt Policy 916 – Respiratory Protection Program as presented. Commissioner Shouse seconded; motion carried by unanimous vote.**

**Policy 918 – Personal Alert Safety System (PASS) Devices -**

**Commissioner Shouse moved to adopt Policy 918 – Personal Alert Safety System (PASS) Devices as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

Policy 920 – Health and Safety Officer -

**Commissioner Shouse moved to adopt Policy 920 – Health and Safety Officer as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

Policy 1100 – Facility Use, Rental, and Security – Discussion held. Board wants some clarification. Chief will follow up and bring it back to the next meeting.

Media Specialist Job Description – Discussion held. Further review required.

GEMT Reimbursement Update – Final figures still being worked on.

Commissioner Orientation Manual – Commissioner Treml handed out an outline for the manual for review. She will start working with Staff to produce this.

### **NEW BUSINESS –**

Insurance Quotes for 2019 – It was the consensus of the Board to stay with VFIS Insurance for the District.

Budget Amendment 18-001 –

**Commissioner Treml moved to approve Budget Amendment 18-001. Commissioner Shouse seconded; motion carried by unanimous vote.**

Amendment to Res. 2017-16-Meeting Dates/Times Appendix A –

**Commissioner Shouse moved to approve a time amendment to Appendix A of Resolution 2017-16-Meeting Dates/Times for Commissioner Meetings for 2018. Commissioner Lich seconded; motion carried by unanimous vote.**

**PUBLIC INPUT –** None.

### **ANNOUNCEMENTS**

- ✓ Next Commissioner Meeting Monday, April 9, 2018, 4:30 p.m., at the Administration Office
- ✓ Excuse Commissioner Shouse from the April 9<sup>th</sup> meeting due to work schedule
- ✓ Emptying books after the March 26<sup>th</sup> meeting
- ✓ SNO-ISLE meeting April 5<sup>th</sup> at South Snohomish County Fire & Rescue

There being no further business, Commissioner Shouse moved to adjourn the meeting at 5:30 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary