

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Country Club Fire Station
December 26, 2017

Chairman Williams called the regular Commissioners meeting to order at 7:00 p.m. Those in attendance were: Paul Williams, Steve Lich, Pat Metz, Jan Trembl, Michael Schick, Craig Helgeland and Darla Tiner. There were 4 Crew present. Commissioner Shouse was excused due to personal business.

The flag salute was led by Chairman Williams.

Commissioner Metz moved to approve the agenda as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of December 11, 2017, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$80,892.82, Payroll EFT for \$167,606.77, Expense Vouchers #172132 - #172175 for \$56,946.15, Medical Vouchers #172177 & #172178 for \$66,465.09, Capital Voucher #172176 for \$37,355.84; all totaling \$409,266.67

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report.

CORRESPONDENCE – A couple of Citizen thank you's.

PUBLIC INPUT – None

COMMITTEE REPORTS –

Communications – Chief Schick will draft a job application for a District Media person. Commissioner Trembl wants the Committee to meet before Legislative Day.

Budget – Chairman Williams would like a breakdown of the IT expenses.

Scholarship – Board Secretary Tiner gave a report.

UNFINISHED BUSINESS

SOP Review –

Policy 216-Minimum Staffing Levels –

Commissioner Trembl moved to adopt Policy 216-Minimum Staffing Levels as amended, Commissioner Metz seconded; motion carried by unanimous vote.

Policy 322-Elevator Entrapments, Policy 324-Elevator Restrictions During Emergencies, Policy 326-Water Rescue and Flood Search/Rescue Responses –

Commissioner Trembl moved to adopt Policy 322-Elevator Entrapments, Policy 324-Elevator Restrictions During Emergencies, Policy 326-Water Rescue and Flood Search/Rescue Responses as presented, Commissioner Lich seconded; motion carried by unanimous vote.

Chief's Vacation Benefit and Contract Approval –

Commissioner Trembl moved to approve the Fire Chief's Contract as amended, Commissioner Lich seconded; motion carried by unanimous vote.

NEW BUSINESS –

Medical Program Director Contract Renewal –

Commissioner Trembl moved to approve the renewal of the Medical Program Director's Contract with the District. Commissioner Metz seconded; motion carried by unanimous vote.

Budget Amendment 2017-002 -

Commissioner Lich moved to approve Budget Amendment 2017-002. Commissioner Trembl seconded; motion carried by unanimous vote.

SCBA AFG Interlocal Agreement – A/C Helgeland gave an update. Final grant will be presented at the next meeting for Board approval.

2018 Saturday Seminar Series Attendees – Discussion held.

Resolution 2017-16 – 2018 Commissioner Meeting Schedule –

Commissioner Trembl moved to approve Resolution 2017-16 – 2018 Commissioner Meeting Schedule as amended. Commissioner Lich seconded; motion carried by unanimous vote.

Selection of 2018 Board Chair, Vice Chair & Committee Members –

Commissioner Trembl moved to appoint Paul Williams as the 2018 Chairman of the Board. Commissioner Metz seconded; motion carried by unanimous vote.

Commissioner Lich moved to appoint Janice Trembl as the 2018 Vice Chairman of the Board. Chairman Williams seconded; motion carried by unanimous vote.

Committees

Awards:	Paul Williams		
	Erik Shouse		
	Darla Tiner		
Board for Volunteer Firefighters:	Paul Williams	-	Chairman
	Michael Schick	-	Fire Chief
	Stephen Lich	-	Commissioner
	Darla Tiner	-	Secretary
	TBD	-	Volunteer FF
Communications:	Janice Trembl		
	Paul Williams		
Employee Evaluations:	Pat Metz		
	Paul Williams		
Finance:	Janice Trembl		
	Stephen Lich		
	Pat Metz – alternate		
ICOM:	Pat Metz		
	Paul Williams – alternate		
Labor Relations:	Pat Metz		
	Erik Shouse		
Safety Liaison:	Pat Metz		
	Paul Williams		

Scholarship: Erik Shouse
Janice Trembl
Darla Tiner
TBD - Vol. Representative

North Region EMS: Paul Williams
Erik Shouse

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, January 8, 2018, 6:00 p.m., at the Administration Office
- ✓ Books will be emptied after this meeting

The Board recessed at 7:35 p.m. and went into Executive Session at 7:40 p.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last until 7:50 p.m. At 7:50 p.m. the Board emerged from Executive Session and returned to regular session with no action taken.

There being no further business, the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary