

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
December 11, 2017

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Steve Lich, Pat Metz, Erik Shouse, Jan Treml, Michael Schick, Craig Helgeland and Darla Tiner. There were 7 Crew and 4 Citizens present, including Karla Jacks and Erik Krieg.

The flag salute was led by Commissioner Metz.

Commissioner Shouse moved to approve the agenda as presented. Commissioner Metz seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of November 27, 2017, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$9,899.86, Payroll EFT for \$17,367.49, Expense Vouchers #172086 - #172130 for \$52,368.49, Medical Voucher #172085 for \$20,998.21, Capital Voucher #172131 for \$190,377.07; all totaling \$291,011.12

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.

Appreciation Certificates – Certificates were handed out to members of the CCIFR group for all their hard work and dedication to the District's November election of the Fire Levy Lid Lift.

CHIEF'S REPORT – Chief Schick gave his report. Local 4033 has agreed to the 2nd part paid firefighter.

CORRESPONDENCE – Articles and letters to the Editor in the local paper, and two Citizen thank you's.

PUBLIC INPUT – None

COMMITTEE REPORTS –

ICOM – Commissioner Metz gave a report. ICOM passed their budget.

Awards – Committee will meet 1/8/18 at 9am at Admin.

UNFINISHED BUSINESS

SOP Review –

Policy 502-Medical Supplies, Policy 504-Patient Refusal of Pre-Hospital Care, Policy 506-Advance Health Care Directives, Policy 914-Heat Illness Prevention Program –

Commissioner Lich moved to adopt Policy 502-Medical Supplies, Policy 504-Patient Refusal of Pre-Hospital Care, Policy 506-Advance Health Care Directives, Policy 914-Heat Illness Prevention Program, as presented, Commissioner Shouse seconded; motion carried by unanimous vote.

Chief's Contract – Chairman Williams asked a clarification question of the Chief regarding his proposed contract amendments.

Approval of 2018 Admin Salary Ranges –

Commissioner Shouse moved to approve the Administration Salary Ranges presented by Chief Schick. Commissioner Treml seconded; motion carried by unanimous vote.

SNO-ISLE Meeting Review – Commissioner Lich gave a report about the SERS Group presentation.

NEW BUSINESS –

Resolution 2017-14 – Healthcare Fund Amendment–

Commissioner Lich moved to approve Resolution 2017-14 – Healthcare Fund Amendment. Commissioner Shouse seconded; motion carried by unanimous vote.

2018 Meeting Schedule Discussion – Discussion held. It was the consensus of the Board to hold one meeting each month at 4:30 p.m. and one at 6 p.m. Also, the locations for the meetings will be the Administration office and the Mabana Fire Station (Sta. 1-5). Events will be held at the Vista/Madrona Fire Station (Sta. 1-4).

Resolution 2017-15 – Meeting Time Change – The time of the December 26th meeting needs to be changed from 4:30 p.m. to 7 p.m. due to a scheduling conflict.

Commissioner Trembl moved to approve Resolution 2017-15 – Meeting Time Change. Commissioner Lich seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Tuesday, December 26, 2017, 7:00 p.m., at the Country Club Fire Station
- ✓ Board Seat Selection and Committee Members selected at the December 26th meeting

The Board recessed at 5 p.m. and went into Executive Session at 5:05 p.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last until 5:25 p.m. Chairman Williams came out of Executive Session at 5:25 p.m. and announced the meeting would be extended to 5:40 p.m. Chairman Williams came out of Executive Session at 5:40 p.m. and announced the meeting would be extended to 5:55 p.m.

At 5:55 p.m. the Board emerged from Executive Session and returned to regular session.

Commissioner Trembl made the motion that the Board request the following from the Chief: that one commissioner attend some of the officer meetings as a silent observer, that Chief develop measurable goals for 2018 and further development of an internal communication plan, and that training be offered to the staff on culture change in the fire service. In return, the Board approves the following changes to the Chief's contract for 2018: an increase in base wage of 2.5%, and an additional 0.5% in contribution to deferred compensation. Vacation and sick leave will remain as they are in the 2017 contract. Commissioner Shouse seconded; motion carried by unanimous vote.

There being no further business, Commissioner Shouse moved to adjourn the meeting at 5:57 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary