

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
September 26, 2016

Chairman Williams called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Janice Treml, Stephen Lich, Pat Metz, Paul Williams, Michael Schick, Craig Helgeland, NCRFA Commissioner Larry Longly and Darla Tiner. Commissioner Shouse was excused due to work schedule.

The flag salute was led by Chairman Williams.

Commissioner Lich moved to approve the agenda as presented. Commissioner Metz seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of September 12, 2016, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$71,691.61, Payroll EFT for \$157,498.35, Expense Vouchers #160881-160919 for \$57,495.95, Medical Voucher #160920 for \$18,900.73, Capital Vouchers #160880 for \$20,326.90, all totaling \$325,913.54.

Commissioner Treml moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Metz seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report.

CORRESPONDENCE – A citizen thank you and a thank you from Rep. Rick Larson.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Commissioner Metz gave a report. Still working on staffing, and potential budget increase of 5%.

Communications/Legislative – Commissioner Treml gave a report. Meetings have been schedule with three of our Legislators so far. The Committee should meet beforehand to list topics for discussion.

Strategic Plan – Chief incorporating some suggestions from the Board. The Strategic Plan is part of Liz Loomis' scope of work.

UNFINISHED BUSINESS –

SOP Review –

1. **Policy 1032-Personal Projects On-Duty -**
Commissioner Lich moved to accept Policy 1032-Personal Projects On-Duty as written, Commissioner Treml seconded; motion carried by unanimous vote.
2. **Policy 1036-Personnel Records –**
Commissioner Treml moved to accept Policy 1036-Personnel Records as written, Commissioner Metz seconded; motion carried by unanimous vote.
3. **Policy 1040-Grievance Procedure –**
Commissioner Lich moved to accept Policy 1040-Grievance Procedure with minor edits, Commissioner Metz seconded; motion carried by unanimous vote.

4. Policy 1048-Workplace Violence –

Commissioner Lich moved to accept Policy 1048-Workplace Violence with minor edits, Commissioner Metz seconded; motion carried by unanimous vote.

Resolution 2016-13 – Surplus West Camano Drive Lots B & C –

Commissioner Trembl moved to approve Resolution 2016-13 – Surplus West Camano Drive Lots B & C, Commissioner Metz seconded; motion carried by unanimous vote.

Strategic Planning, Final Approval –

Commissioner Trembl moved to adopt the District's Strategic Plan as previously presented by Chief Schick, Commissioner Metz seconded; motion carried by unanimous vote.

NEW BUSINESS –

NCRFA Update – North County Regional Fire Authority Fire Commissioner Larry Longly spoke to the Board. He gave an update of the current status of NCRFA. Stated they are good financially and approve of the job Chief Cermak has done. Was asked by their Union, who are in talks with our District's Union regarding merging, to have the Boards of both fire departments also discuss merger possibilities. The City of Stanwood is also interested. Commissioner Longly invited the District's Commissioners to attend their Board meeting on Wednesday, September 28, at 4pm.

Afterwards, the Board held a discussion regarding merger possibilities. Suggestion to look at merging Administrative functions as a first step. Commissioner Trembl suggested that the sub-committee that had met with the sub-committee of NCRFA continue their merging possibilities meetings.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, October 10, 2016, at the Administration Office
- ✓ Commissioners Shouse and Metz will be unavailable for the October 10 meeting due to work schedule and personal travel, respectively
- ✓ Books will be emptied after this meeting
- ✓ SNO-ISLE Meeting scheduled for October 6th has been moved to District #19

There being no further business, the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary