

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Country Club Fire Station
August 22, 2016

Chairman Williams called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Janice Treml, Stephen Lich, Pat Metz, Erik Shouse, Paul Williams, Michael Schick, Craig Helgeland and Darla Tiner. There were two Crew present.

The flag salute was led by Commissioner Shouse.

Commissioner Lich moved to approve the agenda as presented. Commissioner Shouse seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of August 8, 2016, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$75,187.52, Payroll EFT for \$163,997.30, Expense Vouchers #160772-160808 for \$50,448.00, Medical Vouchers #160813-160815 for \$39,344.88, Capital Vouchers #160809-160812 for \$39,512.46, all totaling \$368,490.16.

Commissioner Treml moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Metz seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report. The District's Facebook and Twitter accounts are active.
Commissioner Treml moved to approve the purchase of 9 Chaplain badges for the Support 104 Chaplains at an approximate cost of \$495.00. Commissioner Metz seconded; motion carried by unanimous vote.

CORRESPONDENCE – None

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Commissioner Metz gave his report. Island Transit is joining ICOM so will share costs, but this will raise costs a little also.

Communications – Commissioner Metz will replace Commissioner Lich temporarily on the committee.

Budget – Chief is waiting for input from budget managers, and for the audit schedule.

Evaluation Committee – Board will study the results of the evaluations during Executive Session.

UNFINISHED BUSINESS –

Surplus Equipment Bids – The following bids were received and opened by the Chair:

Company Name/Individual	Date Received	Amount of Bid	Item	Awarded To
Don Fortier, Grant County FD #3	8/15/2016	\$55,050.00	1998 Pierce Freightliner Fire Engine	
Ray King, City of Newport	8/18/2016	\$57,100.00	1998 Pierce Freightliner Fire Engine	8/22/2016
William Fuller, Evans Valley FRD #6	8/19/2016	\$55,103.00	1998 Pierce Freightliner Fire Engine	
Mike Nokes, South Pend Oreille F&R	8/19/2016	\$10,000.00	1995 Int'l. Road Rescue Amb.	8/22/2016

Commissioner Lich moved to accept all bids opened by the Chair and to award the surplus equipment to the highest bidder of each vehicle. Commissioner Shouse seconded; motion carried by unanimous vote.

The Crew had made requests to keep one ambulance as a backup to A104; and to keep one ambulance as a safety/fire prevention vehicle. The Chief is reviewing their request.

SOP Review –

1. Policy 300-Incident Management -
Commissioner Lich moved to adopt Policy 300-Incident Management as presented, Commissioner Shouse seconded; motion carried by unanimous vote.
2. Policy 302-Emergency Response –
Commissioner Trembl moved to adopt Policy 302-Emergency Response as revised, Commissioner Metz seconded; motion carried by unanimous vote.
3. Policy 304-Fire Ground Accountability –
Commissioner Lich moved to adopt Policy 304-Fire Ground Accountability as presented, Commissioner Trembl seconded; motion carried by unanimous vote.

Administration Paint Job – Board has no color preference. Chief Schick to select the color.

NEW BUSINESS –

Resolution 2016-12 – Surplus Obsolete Generators –.

Commissioner Lich moved to approve Resolution 2016-12 – Surplus Obsolete Generators, with minor edit. Commissioner Shouse seconded; motion carried by unanimous vote.

Ambulance Report – 1st Half 2016 – Board Secretary Tiner presented the 1st half of the year's ambulance revenue report.

Burn Ban Publicity – Discussion held on how to best notify the public of the Burn Ban. Different types of signs discussed. Chief will check with Island County for signage requirements. B shift cleaned out area around the Smokey the Bear sign. Suggestion to post flyers at businesses.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, September 12, 2016, at the Administration Office
- ✓ Special Meeting/Workshop Saturday, August 27, 2016, at the Administration Office. Agenda: Strategic Planning, 2017 Goals and Budget Forecast.
- ✓ Commissioner Shouse will be absent from the September and the October 10 meetings.

The Board recessed at 7:48 p.m. and went into Executive Session at 7:58 p.m. to review the performance of a public employee per RCW 42.30.110(1)(g). It was expected to last 20 minutes.

At 8:18 p.m. Chairman Williams emerged from Executive Session to extend the meeting for 30 minutes. At 8:48 p.m. Chairman Williams emerged from Executive Session to extend the meeting for 10 minutes. At 8:58 p.m. the Board emerged from Executive Session with no action taken and returned to regular session.

There being no further business, the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary