

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
July 11, 2016

Vice Chairman Lich called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Janice Treml, Stephen Lich, Pat Metz, Erik Shouse, Craig Helgeland and Darla Tiner. Chairman Williams and Chief Schick were excused due to personal travel.

The flag salute was led by Assistant Chief Helgeland.

Commissioner Metz moved to approve the agenda as presented. Commissioner Treml seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of June 27, 2016, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$5,737.32, Payroll EFT for \$11,033.71, Expense Vouchers #160620-160676, excluding #160631, for \$78,256.12, Medical Voucher #160631 for \$27,852.69, Capital Vouchers #160677-160681 for \$2,275.82, all totaling \$125,155.66.

Commissioner Treml moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.

OPEN SURPLUS VEHICLES BIDS – The following bids were received and opened by the Vice Chair at 7:05 p.m.:

Company Name/Individual	Date Received	Amount of Bid	Item
Jay Jacks	7/11/2016	\$301.99	1992 Ford Van
Jay Jacks	7/11/2016	\$301.99	1993 Ford Truck
Chris Holdal	7/11/2016	\$6,055.00	1988 Tender
Chris Holdal	7/11/2016	\$755.00	1989 Suburban
Dale A. Bjork/Grant County FD #12	6/16/2016	\$10,100.00	1988 Tender
Dale A. Bjork/Grant County FD #12	6/16/2016	\$1,750.00	1989 Suburban
Garry Olson/Pierce County FD #23	7/11/2016	\$5,503.00	1988 Tender
R. Fisher	7/11/2016	\$500.00	1993 Ford Truck
George Sheets/Great Lakes Pre-owned Fire Apparatus	7/11/2016	\$6,299.99	1988 Tender

A/C Helgeland stated that bids were received for all surplus equipment except the two ambulances. Staff will review the bids and will announce the winners at the next Board meeting. Results to be posted on the District's website.

Commissioner Metz moved to accept all bids opened by the Chair. Commissioner Shouse seconded; motion carried by unanimous vote.

CHIEF'S REPORT – A/C Helgeland gave the Chief's report:

1. 4th of July had Stations 3 & 5 staffed besides Stations 2 & 4. Only a few minor incidents.
2. The lettering is complete on the two new ambulances. One of the new gurneys has arrived.
3. Interview held for part paid position.

CORRESPONDENCE – Picture of fire dept. participation in local neighborhood parade.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Next meeting in August

Safety/Risk Management – Next meeting July 14th.

UNFINISHED BUSINESS –

SOP Review –

1. Policy 206-Training Policy –
Commissioner Metz moved to adopt Policy 206-Training Policy with minor change, Commissioner Trembl seconded; motion carried by unanimous vote.
2. Policy 1004-Promotions and Transfers -
Commissioner Trembl moved to adopt Policy 1004-Promotions and Transfers, Commissioner Shouse seconded; motion carried by unanimous vote.
3. Policy 1008-Classification Specifications – Discussion held. SOP tabled until next meeting to clarify a proposed change by Chairman Williams via email.
4. Policy 1018-Reporting for Duty - Discussion held. SOP tabled until next meeting to clarify a proposed change made by Chief Schick.

NEW BUSINESS –

WFCFA Board of Director's Meeting Report – Commissioner Lich gave a report:

1. Health Care – No premium increases for 2017.
2. Classes announced for October workshop.
3. Request for funds from the State Legislature for North Bend Training facility not received.
4. WFCFA website requesting depts. submit “best practice” ideas for their site.
5. L&I Initiative – Need employees back on job quicker, even on light duty, so to lower L&I premiums.

WFCFA Fall Conference in October – Board Secretary requesting attendees for Conference. Commissioner Lich will not be attending. Commissioners Shouse and Trembl will respond later.

CIFR and NCRFA Union Representatives Meeting Invitation – Both Locals have requested Chairman Williams and Commissioner Shouse to meet with them. No agenda was specified. Chairman Williams will report back to the Board after the meeting.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, July 25, 2016, at the Administration Office
- ✓ August 2, 2016, is "National Night Out" in the old Thrifty store parking lot in Stanwood

There being no further business, Commissioner Metz moved to adjourn the meeting at 7:42 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary