

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
May 22, 2017

Chairman Williams called the regular Commissioner's meeting to order at 4:30 p.m. Those in attendance were: Janice Trembl, Stephen Lich, Paul Williams, Pat Metz, Michael Schick, Craig Helgeland and Darla Tiner. Commissioner Shouse was excused due to work schedule. There were 8 Crew members present and several guests. Gordon MacIvennie of VFIS was present.

The flag salute was led by Chairman Williams.

Swearing in of Paramedic Darren Deibler.

Commissioner Trembl moved to approve the agenda as amended. Commissioner Lich seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of May 8, 2017, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$75,949.68, Payroll EFT for \$165,872.65, Expense Vouchers #171443 - #171485 for \$64,498.17, Medical Voucher #171486 for \$29,329.95, Capital Voucher #171487 for \$9,613.14, all totaling \$345,263.59.

Commissioner Metz moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

Opening of Ambulance Bids – One bid was received for a new Ambulance/s from Braun Northwest, Inc. in the amount of \$174,337.00, plus tax. Staff will review the bid for content and compliance.

UNFINISHED BUSINESS –

2017/2018 Insurance Comparison - Discussion held regarding price comparison between VFIS and Enduris Insurance companies.

Commissioner Trembl moved to continue District insurance business with VFIS. Commissioner Metz seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report. Staff held a planning meeting for the District's 2017 Open House which will be held September 9th.

CORRESPONDENCE – A couple of citizen thank you's and article in local paper.

PUBLIC INPUT – None.

COMMITTEE REPORTS –

Safety/Risk Management – A/C Helgeland gave a report. Currently getting clarification of medical coverage for Volunteer members at non-sanctioned District events.

Communications/Legislative – Commissioner Trembl reported that things are going well with the CCIFR group.

Budget – Meeting rescheduled for a later time.

UNFINISHED BUSINESS – cont'd.

SOP Review –

Policy 600-Fire Equipment Driver/Operator Training -

Commissioner Trembl moved to accept Policy 600-Fire Equipment Driver/Operator Training, as presented, Commissioner Metz seconded; motion carried by unanimous vote.

Policy 601-Driver Qualifications – Discussion held. Chief Schick will make suggested amendments.

Policy 1068-Release of HIPAA-Protected Information –

Commissioner Trembl moved to accept Policy 1068-Release of HIPAA-Protected Information, as amended, Commissioner Lich seconded; motion carried by unanimous vote.

Policy 1086-Driver License Requirements -

Commissioner Lich moved to accept Policy 1086-Driver License Requirements, as amended, Commissioner Metz seconded; motion carried by unanimous vote.

Policy 1088-DOT Drug and Alcohol Testing –

Commissioner Trembl moved to delete Policy 1088-DOT Drug and Alcohol Testing as it no longer applies in its present form. Commissioner Lich seconded; motion carried by unanimous vote.

Loan Papers for Spartan Fire Truck –

Commissioner Lich moved to authorize the signing of Resolution 2017-05-State of WA Local Reimbursement and 2017-06-Acquisition of Personal Property that pertain to loan documents with the State of WA for the purchase of one Spartan Fire Truck. Commissioner Trembl seconded; motion carried by unanimous vote.

NEW BUSINESS

2016-2017 Budget Carryover – Discussion held. It was the consensus of the Board to move ahead with the use of some of the 2016 carryover funds to repair garage doors at Stations 1-2 & 1-5.

Maintenance Shop Hourly Rate – Discussion held. It was the consensus of the Board to raise the hourly rate for apparatus maintenance repairs for other agencies from \$85/hour to \$95/hour.

PUBLIC INPUT – None

ANNOUNCEMENTS

✓ Next Commissioner Meeting Monday, June 12th, 2017, 7:00 p.m., at the Administration Office

There being no further business, Commissioner Metz moved to adjourn the meeting at 6:14 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary