

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONER'S MEETING  
Administration Office  
April 24, 2017

Chairman Williams called the regular Commissioner's meeting to order at 4:30 p.m. Those in attendance were: Janice Trembl, Stephen Lich, Paul Williams, Erik Shouse, Michael Schick, Craig Helgeland and Darla Tiner. Commissioner Metz was excused due to personal travel.

The flag salute was led by Commissioner Trembl.

**Commissioner Lich moved to approve the agenda as presented. Commissioner Shouse seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of April 10, 2017, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$77,540.71, Payroll EFT for \$167,373.91, Expense Vouchers #171358 - #171398 for \$66,611.31, Medical Voucher #171399 for \$19,730.70, Capital Vouchers #171356 & 171357 for \$29,750.09, all totaling \$361,006.72.

**Commissioner Shouse moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

**CHIEF'S REPORT** – Chief Schick gave his report. CIFR will have a table at the Women's Expo on 4/29/17. Also gave status report of new Volunteers, which is moving along well; and also the possibility of two current Volunteers leaving the ranks for other positions.

**CORRESPONDENCE** – Some citizen thank you's

**PUBLIC INPUT** – None.

**MEMBER INPUT** – Union President Rooks met with Chairman Williams to discuss the desire to hire one additional Part Paid employee to help with the staffing.

## **COMMITTEE REPORTS –**

**Communications/Legislative** – The Citizens for CIFR Levy mtgs. are going well – will start campaigning in August. The newest newsletters have been sent out to the public.

## **UNFINISHED BUSINESS –**

**SOP Review – Policy 1038-Commendations and Meritorious Service, Policy 1050-Lactation Breaks, Policy 1052-Smoking and Tobacco Use -**

**Commissioner Trembl moved to accept Policy 1038-Commendations and Meritorious Service, Policy 1050-Lactation Breaks, Policy 1052-Smoking and Tobacco Use, as presented, Commissioner Shouse seconded; motion carried by unanimous vote.**

**Policy 1068-Release of HIPAA-Protected Information** – Discussion held. Will bring back to next meeting for final approval.

**Fire Stations Repair Updates** – A/C Helgeland gave a report. Sta. 1-3 and Sta. 1-4 completed. Sta. 1-2 almost done. New issue at Sta. 1-4 with the heating/air conditioning computer.

## **NEW BUSINESS**

2017/2018 Insurance Plans – Chief Schick is expecting bids from Enduris and VFIS; will bring to the Board.

ILA with Thurston County for Ambulance Purchase -

**Commissioner Trembl moved to authorize the Chair to sign an Interlocal Agreement between Camano Island Fire & Rescue and Thurston County for the purpose of purchasing an ambulance through competitive bidding . Commissioner Shouse seconded; motion carried by unanimous vote.**

**PUBLIC INPUT** – None

## **ANNOUNCEMENTS**

- ✓ Next Commissioner Meeting Monday, May 8th, 2017, 7:00 p.m., at the Administration Office
- ✓ Commissioner Shouse will be absent from both of the May meetings due to work schedule
- ✓ SNO-ISLE Commissioner meeting Thursday, May 4<sup>th</sup>, at Lake Stevens.

There being no further business, Commissioner Shouse moved to adjourn the meeting at 5:09 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary