

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
April 11, 2016

Chairman Williams called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Janice Treml, Paul Williams, Stephen Lich, Michael Schick, Craig Helgeland and Darla Tiner. Commissioners Metz & Shouse were excused due to personal travel and work schedule, respectively.

The flag salute was led by Chairman Williams.

Commissioner Lich moved to approve the agenda as amended. Commissioner Treml seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of March 28, 2016, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$7,057.13, Payroll EFT for \$14,437.61, Expense Vouchers #160318-160372, excluding vouchers #160327-160328, for \$93,491.95, Medical Voucher #160373 for \$24,163.74, Capital Fund Vouchers 160327-160328 for \$2,257.71 all totaling \$119,913.40

Commissioner Treml moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Lich seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report.

- "Use of District Resource" policy – Chief Schick will double-check if our policies specifically state the use of Rigs and personnel at civic events.
- **Commissioner Lich moved to have Chief Schick proceed with the purchase of four furnace replacements and two heat pumps for Sta. 1-2, as previously discussed, at an approximate cost of \$31,000 which will come from the Capital Fund. Commissioner Treml seconded; motion carried by unanimous vote.**

CORRESPONDENCE – Two citizen thank you's and a local article.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Postponed

Safety – Next meeting April 14th

UNFINISHED BUSINESS –

Community Paramedicine Program – Lt. Drewry gave an update on the progress of the program. Made many pertinent contacts and attended several meetings and training seminars. Currently working on a Resource package for the Crews, and developing a complete written plan, among other things.

Schedule meetings for Legislation and Communication – Discussion held. Chief Schick to put together a list of discussion topics for our Legislators.

WSRB – Chief Schick gave a power point presentation of the findings by the Washington Survey and Rating Bureau and some ideas on how to improve on our rating of "6" which is the same as our previous rating.

Pocket Badge Holders – Board Secretary Tiner presented some options for badge and ID holders. Chairman Williams suggested a plastic-style breast pocket holder that would have the District's logo on it. Will bring a sample to the Secretary. Request also made for better quality shirts. Options are to buy these at dept. stores and have Eagle's Nest embroider them, or locate another company that supplies shirts and embroidery. Secretary Tiner will look into this.

NEW BUSINESS –

Resolution 2016-03-Surplus Obsolete Vehicles –

Commissioner Lich moved to approve Resolution 2016-03 - Surplus Obsolete Vehicles. Commissioner Trembl seconded; motion carried by unanimous vote.

Resolution 2016-04-Appoint an Investment Officer –

Commissioner Lich moved to approve Resolution 2016-04 - Appoint an Investment Officer. Commissioner Trembl seconded; motion carried by unanimous vote.

Resolution 2016-05-Appoint an Auditing Officer –

Commissioner Trembl moved to approve Resolution 2016-05 - Appoint an Auditing Officer. Commissioner Lich seconded; motion carried by unanimous vote.

Designated Responsibilities for Staff – Chief Schick presented a list of Staff responsibilities and backups.

Highway Construction Updates – Chairman Williams gave an update of upcoming road closures and detours that will affect the District's transporting and responding units. These include SR532 in Stanwood and the 116th I-5 Overpass in Marysville.

Delegation of Authority for Chief – The Board will look at a sample of a delegation of authority form that was emailed to them by the Chief. He will check on other District's monetary limits on these forms. It will be discussed once the complete Board can meet.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, April 25, 2016, at the Mabana Fire Station
- ✓ Please excuse Commissioners Metz and Shouse from the April 25th meeting due to personal travel and work schedule, respectively.
- ✓ PDC filing deadline April 15th

There being no further business, Commissioner Lich moved to adjourn the meeting at 8:35 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary