

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
February 27, 2017

Chairman Williams called the regular Commissioner's meeting to order at 4:30 p.m. Those in attendance were Janice Trembl, Stephen Lich, Paul Williams, Erik Shouse, Pat Metz, Michael Schick, Craig Helgeland, Ken Drewry and Darla Tiner.

The flag salute was led by Chairman Williams

Commissioner Metz moved to approve the agenda as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of February 13, 2017, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$71,380.97 Payroll EFT for \$156,841.36, Expense Vouchers #171165 - #171200 for \$105,495.40, Medical Voucher #171201 for \$20,364.68, all totaling \$354,082.41.

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report:

1. He stated that the price for the District's two lots that are currently for sale has been lowered to garner more interest.
2. Chief gave an update on the District's vehicle replacement process. Commissioner Shouse suggested cost figures for vehicle replacement be listed for the public in light of the District's request for a fire levy lid lift.

Commissioner Shouse moved to surplus the 2000 Pierce Saber Fire Engine (AP216), Vin # 4P1CT02M6YA000179, because it no longer meets the needs of the District. Commissioner Trembl seconded; motion carried by unanimous vote.

3. MSO Lt. Drewry gave an update on the Community Paramedic Program:
 - a. Currently working with several patients, finding alternate processes to their situations instead of calling 911.
 - b. Working together with a local Opioid Outreach person who handles part of Island County.
 - c. Crews are seeing our EMI tubes in homes. They must now document these in Firehouse.
 - d. District sent 20 EMI tubes to Senator Baily, at her request, to share the idea with others.
 - e. Secession going well, we have a good candidate; they have come up with a possible funding source.
 - f. Chief Schick suggested giving the ICSO the District's referral forms because they also see a lot of people who may need assistance.

CORRESPONDENCE – A couple of local articles.

PUBLIC INPUT – None.

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Meeting cancelled because they are upgrading to the new 911 system. Should go live the week of March 13th.

Safety/Risk Management – Next meeting May 11th. Commissioner Metz requested more participation from the Union representatives. A/C Helgeland to follow up on this.

Communications/Legislative – Commissioner Trembl gave a report. Stated Board should follow the status of the Education bill as that could take funds away from fire departments. Chief Schick mentioned that he met with a reporter from KRKO who did an article on the District and the fire levy.

Budget – Commissioner Lich and Chief Schick gave a report

1. District doing well.
2. Chairman Williams would like to see the one page budget information that was presented to be given out quarterly.
3. A/C Helgeland reported having submitted grants for two defibrillators.

UNFINISHED BUSINESS –

SOP Review –

Policy 418-Juvenile Firesetter Referrals -

Commissioner Metz moved to accept Policy 418-Juvenile Firesetter Referrals as amended, Commissioner Trembl seconded; motion carried by unanimous vote.

Policy 712-Knox Box Access -

Commissioner Shouse moved to accept Policy 712-Knox Box Access as amended, Commissioner Lich seconded; motion carried by unanimous vote.

Policy 716-Public Alerts – Discussion held

Commissioner Shouse moved to accept Policy 716-Public Alerts as amended, Commissioner Lich seconded; motion carried by unanimous vote.

Policy 720-Non-Official Use of District Property –

Commissioner Shouse moved to accept Policy 720-Non-Official Use of District Property as presented, Commissioner Trembl seconded; motion carried by unanimous vote.

Paramedic Schooling Discussion – Discussion held on the feasibility of sending an employee to Harborview Paramedic Training.

Terry's Corner Fire Station (Sta. 1-3) Repair Status Update – A/C Helgeland gave an update.

NEW BUSINESS

Current Plans for Assistant Chief Duties – Chief Schick presented a list of the past Assistant Chief's duties and who they have been reassigned to.

Medical Services Officer (MSO) Job Description – Chief Schick presented the MSO's job description.

SNURE Seminar Report – The attendees gave a report of the SNURE Saturday Seminar in Lynnwood.

WFCAs Spokane Seminar Report – Chairman Williams gave a report on Public meetings, and other items.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, 7:00pm, March 13, 2017, at the Administration Office
- ✓ Commissioner Shouse asked to be excused from the March 13, 2017, meeting due to work schedule.
- ✓ Three Commissioner's will be absent from the March 27th meeting, so it was decided to move the meeting to Tuesday, March 28th.

There being no further business, Commissioner Shouse moved to adjourn the meeting at 6:16 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary