

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Mabana Fire Station
October 24, 2016

Chairman Williams called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Janice Treml, Stephen Lich, Paul Williams, Erik Shouse, Michael Schick, Craig Helgeland and Darla Tiner. There were 4 Guests present. Commissioner Metz was excused due to personal travel.

The flag salute was led by Commissioner Shouse.

Commissioner Shouse moved to approve the agenda as presented. Commissioner Lich seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of October 10, 2016, Regular Meeting
2. Minutes of October 13, 2016, Special Meeting
3. Approval of Vouchers: 2 EFT's for \$72,452.12, Payroll EFT for \$159,235.43, Expense Vouchers #160975-161013 for \$65,486.42, Medical Vouchers #161015 & 161016 for \$15,674.18, Capital Voucher #161014 for \$663.96, all totaling \$313,512.11.

Commissioner Treml moved to approve the Consent Agenda items 1 through 3 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report. Reported that the County may approve the District's sign proposal. Discussion of funding the signs held. Chief mentioned it may be a project or partial project for the Ladies' Auxiliaries.

CORRESPONDENCE – Local article regarding one of our Volunteer Cadets.

PUBLIC INPUT – Citizen Ian Metz thanked Capt. Shaughnessy, A/C Helgeland, BC Waite, FF Waite and the rest of the Crew for their response to his garage fire last Saturday. He said they were very prompt and courteous and he really appreciated them and what they did.

MEMBER INPUT – None

COMMITTEE REPORTS –

Safety/Rick Management – A/C Helgeland gave a report. Next meeting February 9, 2017.

Communications/Legislative – Commissioner Treml gave a report. The meeting with Commissioner Hannold went well. He is in support of the District going out for the Fire Levy Lid Lift. The State of WA's County Commissioner's Association may propose a lid lift above the 1%. If numerous Associations join in on this, would give it stronger support.

UNFINISHED BUSINESS –

Community Paramedicine Update – Rescheduled to the next meeting.

SOP Review – Chief Schick informed the Board that Lexipol keeps current with all State and Federal laws when producing SOP's.

1. **Policy 603-Training Instructor Stipends –**

Commissioner Lich moved to accept Policy 603-Training Instructor Stipends as amended, Commissioner Treml seconded; motion carried by unanimous vote.

2. Policy 802-Release of Records –
Commissioner Trembl moved to accept Policy 802-Release of Records as presented, Commissioner Shouse seconded; motion carried by unanimous vote.
3. Policy 804-Subpoenas –
Commissioner Lich moved to accept Policy 804-Subpoenas as presented, Commissioner Shouse seconded; motion carried by unanimous vote.
1. Policy 806-Patient Medical Record Security and Privacy –
2. **Commissioner Shouse moved to accept Policy 806-Patient Medical Record Security and Privacy as presented, Commissioner Lich seconded; motion carried by unanimous vote.**

NEW BUSINESS –

2017 Budget Presentation – Second Reading, Draft Levy Resolutions and Public Hearing – Chairman Williams opened the Public Hearing at 7:20 p.m. Chief Schick highlighted some specific budget line changes. Discussion on the pending retirement of the MSO/Community Paramedic and possible replacements.

Citizen Comments – Citizen Carolyn Klein asked if the District was looking at other possible health insurance agencies, which the District is. Also asked regarding hiring from within for future positions, and funding set aside for future retirees. Chief Schick explained our process.

Chairman Williams closed the Public Hearing at 7:40 p.m.

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, November 14, 2016, at the Administration Office
- ✓ Final Reading for the 2017 Budget, and Levy Resolutions and Budget Adoption at the November 14th meeting.

There being no further business, Commissioner Shouse moved to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary