

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office/Virtual
May 26, 2020

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Levon Yengoyan, Craig Helgeland and Darla Tiner. Attendance via video: Paul Williams, Steve Lich, Erik Krieg, Jan Treml & Linda Layton. Commissioner Evans was excused due to personal business.

Chairman Williams asked for a moment of silence for the passing of former Fire Commissioner W. Pat Metz.

The flag salute was led by Chairman Williams.

Commissioner Krieg moved to approve the agenda as presented. Commissioner Lich seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of April 27, 2020, Regular Meeting
1. Approval of Vouchers **MAY 11** = 5 EFT's for \$12,808.74, Payroll EFT for \$24,117.60, Expense Vouchers #201421 - #201462 for \$168,578.52, Capital Fund Vouchers #201464 - #201465 for \$32,971.66, Trust Fund Voucher #201463 for \$1,415.54, all totaling \$239,892.06. **MAY 26** = 5 EFT's for \$86,919.67, Payroll EFT for \$191,514.86, Expense Vouchers #201466 – #201500 for \$146,307.44, Capital Fund Voucher #201501 for \$218.35, all totaling \$424,960.32. **Grand Total** = \$664,852.38

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Treml seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Yengoyan gave his report.

CORRESPONDENCE – A Citizen thank you and donation

PUBLIC INPUT – None

MEMBER INPUT - None

COMMITTEE REPORTS –

ICOM – Next meeting June 1, 2020, at 1pm via Zoom

Safety/Risk Management – Next meeting June 11th

Communications – Discussion regarding Levy planning

Finance – Finance Manager Layton reviewed the finance report. Budget Amendment moved to New Business.

SNO-ISLE – Meetings cancelled. Looking at doing virtual meetings.

UNFINISHED BUSINESS –

COVID Sick Time Reimbursement – Chief Yengoyan requesting Board approval for coverage of sick time hours employees use due to COVID. Would put the sick time back into their sick banks. Discussion held. Board members expressed some concerns:

- This situation could extend for a long time.
- Setting a precedent – what if there is a second wave, or what if a situation like this happens again.

- Feels that is what their sick pay is for.
- Concern that people may not stay home when sick because they want the sick pay cash out.
- Want some kind of mechanism in place to ensure this is a one-time thing. Possibly sign some type of paperwork. This needs to be tied to the Emergency Declaration at this time.
- Possibly renegotiate sick time in the next Contract.

Chief stated that, once the Emergency Declaration is over, or potentially sooner, business will go back to normal and normal sick leave policy. Any Overtime created due to sick leave due to COVID will be covered by the Grant. And A/C Allen will approve any sick time due to COVID.

Commissioner Trembl moved to reimburse sick leave for COVID-19 for the duration of the Public Health Emergency or until the District is back to normal operations, whichever occurs sooner. Commissioner Krieg seconded; motion carried by unanimous vote.

NEW BUSINESS –

Budget Amendment 2020-01 –

Commissioner Krieg moved to approve Budget Amendment 2020-01, Commissioner Trembl seconded; motion carried by unanimous vote.

Dr. Krystal Baciak's Contract –

Commissioner Krieg moved to approve MPD Contract for Dr. Krystal Baciak, pending Island County Department of Health approval, Commissioner Lich seconded; motion carried by unanimous vote.

Open House 2020 – Discussion held regarding holding this year's Open House due to the Pandemic and the current uncertainty of the situation going forward. It was the consensus of the Board to cancel this year's Open House due to the Pandemic.

2021 EMS Levy Renewal – Discussion held regarding preparation for going out for an EMS Levy in 2021:

- Should the District hire Public Relations Liz Loomis or utilize the District's Media Specialist, Bronlea Mishler, to publicize the Levy? It was the consensus of the Board to work with Ms. Mishler as she has been doing a great job promoting the District.
- Should we ask the members from the last Levy Committee to participate again and form a new Committee?
- Commissioner Trembl is removing herself from participating in the Levy Committee again. Believes we should recruit some new blood into the group.
- Committee member suggestions:
 - Preparedness Group Chair
 - Commissioner Evans
 - Mabana Flames Member
- Chairman Williams and Commissioner Krieg will meet to review what the Levy Committee did last time and what processes to bring forward for this time.
- Chairman Williams, Chief Yengoyan and Bronlea Mishler will meet around the middle or end of June to discuss the Levy Renewal.

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, June 8, 2020, 4:30 p.m., at the Administration Office

There being no further business, Commissioner Krieg moved to adjourn the meeting at 5:37 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary