

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONERS MEETING  
Administration Office  
October 14, 2019

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Steve Lich, Erik Krieg, Jerry Evans, Jan Treml, Levon Yengoyan, Craig Helgeland, Linda Layton and Darla Tiner.

The flag salute was led by Commissioner Krieg.

**Commissioner Treml moved to approve the agenda as amended. Commissioner Evans seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of September 23, 2019, Regular Meeting
2. Minutes of September 6 & 8, 2019, Special Retreat Meeting – Moved to next meeting
3. Minutes of October 10, 2019, Special Meeting
4. Approval of Vouchers: 3 EFT's for \$10,446.78, Payroll EFT for \$21,567.08, Expense Vouchers #191850 - #191917 for \$153,130.94, Bond Fund Voucher #191918 for \$300.00, Trust Fund Voucher #191919 for \$450.00, Capital Fund Voucher #191920 for \$3,524.14, all totaling \$189,418.99

**Commissioner Evans moved to approve the Consent Agenda items 1, 3 & 4 as presented. Commissioner Krieg seconded; motion carried by unanimous vote.**

## **CHIEF'S REPORT** – Chief Yengoyan gave his report:

- ESO/Spillman link data problem fixed. Will stay with the program and begin working on data reporting.
- Personnel Updates – Chairman Williams suggested a possible article regarding FF Spenser Mezzone's up-through-the-ranks story.
- CRP had a ramp put in for a patient. Chairman Williams suggested posting this information on our Facebook page.

**CORRESPONDENCE** – Some thank you's and notes of appreciation were received. Commissioner Krieg thanked Chief Yengoyan and Board Secretary Tiner for their planning of Capt. Willmaser's retirement celebration.

**PUBLIC INPUT** – None

**MEMBER INPUT** – None

## **COMMITTEE REPORTS –**

**Safety/Risk Management** – Next meeting in Dec.

**Communications** – Commissioner Krieg gave a report. Spoke about the four pillars of Communication:

1. People
2. Service
3. Community
4. Governance

Will have a draft layout to review at the next meeting.

Finance – Commissioner Trembl reported that the District will have little excess at the end of the year – doing well.

SNO-ISLE – Next meeting November 7th at 7:30 p.m., Getchell FD – Topic = Chaplains.

### **UNFINISHED BUSINESS** –

Commissioner Uniform Policy Proposal – Commissioner Trembl presented her draft proposal for the Commissioner's dress. Discussion held. It was the consensus of the Board to:

- Wear black slacks, grey long sleeve shirts & black shoes to Class A events, such as retirement ceremonies, with badges.
- Commissioner meetings and Community Events = black slacks, (can be dockers), grey polos with sleeves close to the elbows and black shoes.
- All clothing will have the same logo design/placement (left side) as currently worn by Commissioner Krieg.

Commissioner Trembl will draw up a Guideline, as opposed to a Proposal, and bring it to the Board's next meeting for approval.

LOU with Union regarding Kelly Days – LOU has been approved by the Union. They are very appreciative.

### **NEW BUSINESS** –

Resolution 2019-06 – Surplus Support 1-4 Ambulance -

**Commissioner Trembl moved to approve Resolution 2019-06 – Surplus Support 1-4 Ambulance. Commissioner Lich seconded; motion carried by unanimous vote.**

WSRB Visit – Our official review will be October of 2020. But they will meet with the District in January to review the new rating schedule.

Budget Resolution 2019-01 -

**Commissioner Trembl moved to approve Budget Resolution 2019-01 as amended. Commissioner Krieg seconded; motion carried by unanimous vote.**

First Reading of the Draft 2020 District Budget – Chief Yengoyan gave a power point presentation of the District's proposed budget for 2020, using the Cushman/Yengoyan model to help clarify things.

- Question on budget line called "Volunteer Recognition." Chief said that the name should be changed because it is recognition for all.
- Facility repair discussion. Capital Funds will go to large item costs, like Sta. 1-2's generator and Sta. 1-5's new roof. The Expense Funds will cover Facility maintenance items.
- Clarification given on large budget amount on the Suppression Line by Finance Manager Layton – movement of personnel affected the line.
- ICOM Dispatch fees are increasing to \$63,000.
- Discussion on inability to find a custodial service for the District. Only need for Stas. 1-4 & 1-5 because they are the most used by the Public. Crews handle the others.
- Suggestion of getting information out to the Fire Cadets regarding CIFR's SCAF Scholarships.
- Chairman Williams working on scheduling a meeting with Representative Dave Paul.

**PUBLIC INPUT** - None

## **ANNOUNCEMENTS**

- ✓ Next Commissioner Meeting Monday, October 28, 2019, 4:30 p.m., at the Administration Office
- ✓ 2020 Budget Presentation – 2nd Reading, Public Hearing and Draft Resolutions at the October 28<sup>th</sup> meeting

The Board recessed at 6:30 p.m. and went into Executive Session at 6:36 p.m. to discuss the acquisition of real estate per RCW 42.30.110(1)(b) and to discuss Grievance Proceedings per RCW 42.30.140(4)(a). It was expected to last until 6:56 p.m. At 6:56 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

There being no further business, Commissioner Lich moved to adjourn the meeting at 6:56 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary