

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING

Administration Office

August 26, 2019

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Jan Treml, Steve Lich, Erik Krieg, Jerry Evans, Levon Yengoyan, Craig Helgeland and Darla Tiner.

The flag salute was led by Board Secretary Tiner.

Commissioner Evans moved to approve the agenda as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of August 12, 2019, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$82,379.78, Payroll EFT for \$184,166.97, Expense Vouchers #191726 - #191759 for \$81,059.02, all totaling \$347,605.77.

Commissioner Evans moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Lich seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Yengoyan gave his report:

- Communications Committee met with Adam Kopp of Madak regarding our website. We may be too small for him, but he would help us find the right agency. Will discuss further at the Retreat.
- Recent structure fire – A/C Helgeland and the Crews did an awesome job.

CORRESPONDENCE – A Scholarship winner thank you and several local articles

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Next meeting September 16th.

Safety/Risk Management – Next meeting September 12th.

SNO-ISLE – Next meeting September 5th at 7:30 p.m., at Central Whidbey.

UNFINISHED BUSINESS –

Fire Cadet Contract with Stanwood-Camano School District –

Commissioner Treml moved to authorize Chief Yengoyan to sign the Fire Cadet Contract with Stanwood-Camano School District. Commissioner Lich seconded; motion carried by unanimous vote.

TechHelp Contracts for new Server and PC Upgrades – Suggestion to put server upgrades on the long term plan. Chief is looking into other ways to utilize the Spillman monitors, e.g. display District calendars, etc.

Commissioner Krieg moved to authorize Chief Yengoyan to sign the TechHelp Contracts for new Server and PC Upgrades. Commissioner Evans seconded; motion carried by unanimous vote.

Annual Planning Retreat – Send any additional Agenda items to the Chief.

NEW BUSINESS –

Medicare RAC Audit Emphasis – Importance of patient report documentation discussed. District should have good internal procedures for medical reports, in alignment with Medicare/Medicaid rules.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, September 9, 2019, 4:30 p.m., at the Administration Office
- ✓ Badge Pinning Ceremony, Tuesday, August 27, 2019, 7 p.m., at Sta. 1-4

The Board recessed at 5:26 p.m. and went into Executive Session at 5:30 p.m. to consider the Acquisition of Real Estate per RCW 42.30.110(1)(b). It was expected to last until 5:45 p.m. At 5:45 p.m. the Chair emerged from Executive Session to extend the Session until 5:50 p.m. At 5:50 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

There being no further business, Commissioner Treml moved to adjourn the meeting at 5:50 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary