

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
June 10, 2019

Vice Chairman Treml called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Jan Treml, Steve Lich, Erik Krieg, Jerry Evans, Levon Yengoyan, Craig Helgeland and Darla Tiner. Chairman Williams arrived at 4:42pm due to traffic. There were 4 citizens and 1 Crew present. Lt. Mark Norman and five Fire Cadets were also present.

The flag salute was led by the Fire Cadets.

Commissioner Evans moved to approve the agenda as presented. Commissioner Lich seconded; motion carried by unanimous vote.

RECOGNITION OF FIRE CADETS – Lt. Mark Norman introduced five of the eight Stanwood High School Fire Cadets that participated in the WA Assoc. for Future Firefighters State 2019 Fire Muster at the Fire Training Academy in North Bend and commended them for claiming the top three honors. Chief Yengoyan also commended instructors Lt. Norman, FF B. Guadamuz and FF D. Wischmeier for their work.

CONSENT AGENDA –

1. Minutes of May 28, 2019, Regular Meeting
2. Approval of Vouchers: 4 EFT's for \$12,029.54, Payroll EFT for \$21,598.55, Expense Vouchers #191474 - #191519 for \$117,909.74, Capital Fund Voucher #191520 for \$465.00, all totaling \$152,002.83.

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Evans seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Yengoyan gave his report.

CORRESPONDENCE – Article regarding the Stanwood Fire Cadets' honors won at the 2019 Fire Muster.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

Safety/Risk Management – Next meeting June 13th.

ICOM – Next meeting in July.

Finance – Will meet in July.

Communications – Will schedule a meeting soon.

SNO-ISLE – Next meeting June 21st at 7:30 p.m., ACT Hands-On/Shawneri Guzman SCF, location Lake Roesiger BBQ.

UNFINISHED BUSINESS -

Position Statements Regarding Station 1-5 – Discussion held regarding each Board member's position on the status of the Mabana Fire Station (Sta. 1-5). Commissioner Krieg would like these positions sent to the Board Secretary. It is felt that the call volume has remained basically the same between 8am and 5pm. Need to decide when to staff the Station with Career personnel. This can only be done when a full Crew compliment is available. Need to first decide if the District will have the personnel to staff the Station fulltime before making the commitment to build a new Station. Need to review the report from TCA Architect Brian Harris before making any decisions about remodeling or building a new Station. The Chief will work on an outline of the steps to take in this process. The Board will send the Chief a list of statistics

they would like to see. He will also have an updated Cushman financial report module to present at the Strategic Planning Retreat in September that will cover Sta. 1-5. SAFER Grant status – we should hear by August regarding the hiring of any additional firefighters.

NEW BUSINESS –

Resolution 2019-05 – Commissioner Meeting Location Change–
Commissioner Lich moved to approve Resolution 2019-05 – Commissioner Meeting Location Change, Commissioner Krieg seconded; motion carried by unanimous vote.

Chelan Report – Commissioners reported that this was a valuable seminar, both the Strategic Communications and the Legislature sessions. A couple of the points - keep the communication lines open with all the public at all times, not just a few, and not just when the District needs something; and to develop relationships with our Legislative representatives-this will assist in any issues you wish to bring to the Legislature. Friday’s “Legal Fires” seminar was also helpful.

Admin. Parking Right-of-Way – Discussion on how to manage access from easement on the District’s property at the Administration office to the lot adjacent on the south side. Suggestion to extend gravel driveway further west for District vehicles to be able to park farther up and not block access to the adjacent lot. A/C Helgeland will have Austin’s Lend-A-Hand perform an evaluation of the area.

Policy Process Review – Chief Yengoyan would like to redo the current review process for District policies. He would like departments directly affected by a policy to review them for accuracy before presenting them to the Board. It was the consensus of the Board to delay the second policy batch review until the appropriate departments review them. Staff is also looking at the process to separate out the policies from the procedures in Lexipol so the Board only needs to review policies while the Chief handles the procedures.

Volunteer Leadership – Concern expressed over the leadership of the Volunteer program. Chief stated that Lt. Mark Norman and Lt. Mike Kirkman are currently heading up the program and he has had meetings with them in regards to it.

PUBLIC INPUT – None

ANNOUNCEMENTS

- Next Commissioner Meeting Monday, June 24, 2019, 4:30 p.m., at the Mabana Fire Station

EXECUTIVE SESSION – The meeting recessed at 5:18 p.m. and went into Executive Session at 5:27 p.m. to discuss Contract Negotiations per RCW 42.30.140(4)(a) & to Review the Performance of a Public Employee per RCW 42.30.110(1)(g). It was expected to last until 5:57 p.m. with possible action taken. At 5:57 p.m. Chairman Williams emerged from Executive Session to extend the session to 6:05 p.m. The Board emerged from Executive Session at 6:05 p.m. and immediately returned to regular session.

Commissioner Krieg moved to approve the LOU between CIFR and IAFF Local 4033 regarding Community Resource Paramedic Special Terms and Conditions, Commissioner Tremi seconded; motion carried by unanimous vote.

There being no further business, Commissioner Krieg moved to adjourn the meeting at 6:06 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary