

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONERS MEETING  
Administration Office  
April 8, 2019

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Jan Treml, Steve Lich, Erik Krieg, Craig Helgeland, Levon Yengoyan and Darla Tiner. There were 4 Crew and 2 Guests present. Commissioner Evans was excused due to personal travel.

The flag salute was led by Commissioner Treml.

**Commissioner Treml moved to approve the agenda as amended. Commissioner Lich seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

- 1, Minutes of March 25, 2019, Regular Meeting
2. Approval of Vouchers: 4 EFT's for \$9,298.61, Payroll EFT for \$20,386.54, Expense Vouchers #191263 - #191317 for \$85,565.52, Capital Fund Vouchers #191318 & #191319 for \$369,169.79, all totaling \$484,420.46

**Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Treml seconded; motion carried by unanimous vote.**

**CHIEF'S REPORT** – Interim Chief Helgeland gave his report.

**CORRESPONDENCE** – A couple of newspaper articles and thank you's.

**PUBLIC INPUT** – None

**MEMBER INPUT** – FF Guadamuz asked the Board if they had any questions; and stated that things are going fine.

## **COMMITTEE REPORTS –**

**ICOM** - Cancelled

**Safety/Risk Management** – Next meeting June 13th.

**Finance** – Commissioner Treml reported that the District is on target and all is going well. Will keep an eye on the Building Maintenance budget, may go over this year.

**SNO-ISLE** – Commissioners Treml and Lich attended the meeting where Dr. Cooper spoke. He talked about using data to help determine the future of EMS. Possibility of starting a Paramedic school in South County. Next meeting May 2nd at 7:30 p.m., WSDOT, location District 4.

## **UNFINISHED BUSINESS -**

**Strategic Plan** – On hold until the new Fire Chief starts.

**Michael Schick Update** – Mr. Schick and Chairman Williams have signed his separation agreement.

**Audio System Update** – Chief Helgeland presented his findings for an audio system for the Administration conference room at a cost of \$2,200.00. The Board will review it. Mentioned a possible Grant?

Community Paramedic Discussion –

- Incoming Chief Yengoyan reported that he met with Chief Shaughnessy and CP Reinhardt to draw up an ILA between District #15 and CIFR to cover CP Reinhardt to work at CIRF for approximately 4-5 hours per week until the position is filled and will assist in transition to the new CP. Per District's attorney, services cannot be for free, as was offered. Proper compensation will be determined.
- Because the District's attorney also works for District #15, the attorney has asked that the two Districts sign a Conflict of Interest Waiver form.  
**Commissioner Trembl moved to approve letter acknowledging conflict of interest. Commissioner Krieg seconded; motion carried by unanimous vote.**
- CIFR Union is okay with CP Reinhardt assisting in the training of the new CP.
- Two CIFR Union members have applied for the CP position.
- Chief Yengoyan attended the Community Health Advisory Board. All resources currently on Whidbey Island only, none on Camano Island. Need to advocate for services on Camano Island.
- Board stated again that they want the CP to be a Paramedic.

**NEW BUSINESS –**

Resolution 2019-03 – Meeting Location Change –

**Commissioner Krieg moved to approve Resolution 2019-03 – Meeting Location Change. Commissioner Trembl seconded; motion carried by unanimous vote.**

Resolution 2019-04 – Establish a Capital Facilities Fund –

**Commissioner Trembl moved to approve Resolution 2019-04 – Establish a Capital Facilities Fund. Commissioner Krieg seconded; motion carried by unanimous vote.**

Forest Land Response Agreement – Chief Helgeland reported he was signing this agreement that covers mutual aid between agencies during forest land responses. This is at no cost, but can request compensation in certain circumstances. The District's attorney has already approved the document.

**PUBLIC INPUT** – None

**ANNOUNCEMENTS**

- Next Commissioner Meeting Monday, April 22, 2019, 4:30 p.m., at the Vista/Madrona Fire Station
- Probation Graduation for S. Webb and D. Winship at the April 22nd meeting
- 1st Quarter Policy Reviews due at the April 22nd meeting
- Board Secretary Tiner mentioned that a nurse at SVH stated that she and some of the doctors miss working with CP Reinhardt and are really looking forward to his replacement; really appreciate the services he gives.

There being no further business, the meeting was adjourned at 4:55 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary