

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
January 14, 2019

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams Jan Trembl, Steve Lich, Jerry Evans, Erik Krieg, Craig Helgeland, Linda Layton, Jay Jacks and Darla Tiner. There were 9 Crew present.

The flag salute was led by Commissioner Lich.

Commissioner Evans moved to approve the agenda as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of December 26, 2018, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$11,552.75, Payroll EFT for \$29,960.85, Expense Vouchers #191000 - #191060 for \$151,853.67, all totaling \$193,367.27

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Evans seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Interim Chief Helgeland gave his report.

CORRESPONDENCE –

- Employee Congratulations and Facebook reports.
- Chief Helgeland congratulated Capt. Jason Allen for being designated Chief Training Officer by the Commission on Professional Credentialing.
- Commissioner Krieg stated the S/C News would like to publish more news from our District.

PUBLIC INPUT – None

UNION PRESIDENT INPUT – The Union met and approved both LOU V-Promotional Testing and LOU VI-MERP Reimbursement Proration.

COMMITTEE REPORTS –

Communications – Update report from District PIO Rachael Donniger. Lots of positive comments on Facebook and increased public contact. Have Rachael post the District's good audit report.

Commissioner Lich moved to approve the continued employment of our PIO Rachael Donniger at no more than 20 hrs./month for \$800.00, unless approved by the Chief. Commissioner Krieg seconded; motion carried by unanimous vote.

Finance – Commissioner Trembl requested a separate budget line for Building Fund.

SNO-ISLE - Next meeting/banquet January 26th @Shawn O'Donnell's @6:00pm.

UNFINISHED BUSINESS -

Feasibility Study for Sta. 1-5, etc. – Chief Helgeland spoke with TCA – no update yet – will follow up.

Legislative Day Update – Meetings scheduled with Rep. Smith and Senator Bailey. No response from Rep. Paul's office.

Policy Review – Policies will be sent out on a quarterly basis to Board members to be reviewed. Send any small/grammatical changes to Board Secretary Tiner for correction.

NEW BUSINESS –

Command Vehicle Status – It was the consensus of the Board to proceed with the purchase. Maintenance Manager Jacks will look over order to verify everything is correct. He recommends an SUV. Have three weeks to cancel the order, if needed.

2018 Santa Run/Food & Toy Drive – Went very well – Cash donations \$369, Food = 1,326 lbs., one full Medic unit of toys. Board wishes to recognize FF Erich Schweiger and FF Helena Wolfe for their efforts.

Ambulance Report – Board Secretary Tiner presented the 3rd quarter Ambulance billing report. The District has received approximately \$200,000 from the GEMT reimbursement program.

LOU VI – MERP Reimbursement – Union President Rooks explained the reimbursement program.

Commissioner Tremi moved to approve LOU VI – MERP Reimbursement. Commissioner Krieg seconded; motion carried by unanimous vote.

2019 Committee Members – Committee members will stay the same from the 2018 year.

Policy 112 – Purchasing: Bids and Contracts – New/30 Day Review – Out for review.

PUBLIC INPUT – None

ANNOUNCEMENTS

- Next Commissioner Meeting Monday, January 28, 2019, 4:30 p.m., at the Administration Office
- The Saturday Seminars list has been published. Let Board Secretary Tiner know if you wish to attend any. First one is in March.

EXECUTIVE SESSION - The Board recessed at 5:22 p.m. and went into Executive Session at 5:30 p.m. to review the performance of a public employee per RCW 42.30.110(1)(g). It was expected to last until 6:15 p.m. At 6:15 p.m. the Chair emerged from Executive Session to extend the Session until 6:30 p.m. At 6:30 p.m. the Board emerged from Executive Session and immediately returned to regular session.

NEW BUSINESS CONT'D. –

Acceptance of Chief Schick's Resignation –

Commissioner Krieg moved to accept the resignation of Fire Chief Michael Schick. Commissioner Tremi seconded; motion carried by unanimous vote.

Chief Search – Chairman Williams will contact the Prothman Company to start the Chief search process. Discussion held regarding Chief qualifications and salary.

There being no further business, the meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary