

**CAMANO ISLAND FIRE AND RESCUE
ISLAND COUNTY FIRE PROTECTION DISTRICT NO 1
BOARD OF FIRE COMMISSIONERS SPECIAL MEETING**

October 29, 2018

Chairman Williams called the meeting to order at 10:04 a.m. Location of the meeting was the Administration office, Camano Island. Others in attendance were: Commissioners Trembl, Krieg, Lich and Evans (who arrived at 10:10 a.m.), Chief Schick, Assistant Chief Helgeland and Board Secretary Tiner. Capt. Allen was also in attendance.

The flag salute was led by Commissioner Trembl.

Agenda: Continuation of the Annual Board Retreat Planning for 2019; and Ambulance Transport Fees

Chairman Williams reviewed the minutes/notes from the last meeting.

Volunteer Program –

- Lack of interest in signing up; and some training skills not be kept up.
- Continue program in some fashion.
- Discussion on Recruitment and Retention.
- Stop Volunteer Academy. Encourage people to get their training through the local college.
- After current Batt. Chief retires, look at leadership restructuring of the program.
- Chief will work with Batt. Chief Waite to design a possible Volunteer Support Program =
Timeframe = One Year

✓ **Part Paid Employees –**

- Program is working well.

✓ **Sta. 1-5 –**

- Add to the current footprint/rebuild.
- Buy a 5-acre parcel to build a new fire station.
- Discussion on which idea to follow.
- It was the consensus of the Board to Hire a consultant to determine best path – Timeframe =
Now.
- Discussion held on potential staffing models to accommodate Sta. 1-5 in the present, and also,
once it is updated. Chief with talk with Lt. Smith on some new staffing models. Timeline = 1
Year.

✓ **Quick Response Vehicle (QRV) –**

- Utilization of vehicle still being worked out. Will purchase one now and another in 2020. No
change in response goals.

✓ **Public Education/Public Information Officer –**

- Pub. Ed. program currently being managed well by a firefighter. Long term – possibility of
sharing the position with other Districts. Timeframe = 3-5 Years.
- New PIO employee working out well so far. Will re-evaluate the program in 3-4 Months

✓ **EMS –**

- Criteria-based dispatching
 - South Whidbey and Oak Harbor no longer doing this.
 - Gather data research from other Districts that are doing this. Timeframe = 2-3 Years.
 - This type of dispatching would have an impact on staffing models.
- ~~Opioid – Need data/trend stats~~ – Not a big need on the Island at this time.
- Transports - Alternate Transports (other than ER); law needs to be changed. Legislative focus – Timeframe = 2-3 Years.

✓ **Staffing –**

- Will look at possible staffing models for additional career firefighters. Timeframe = One Year.

✓ **Transports –**

- Discussion held on raising transport fees.
Commissioner Trembl moved to raise the District's Ambulance Transport Fees by \$100 for each of the three categories, BLS, ALS1 and ALS2. Commissioner Lich seconded; motion approved by a 3 to 2 vote, with Commissioners Krieg and Evans voting Nay.
Data to be gathered on what amounts insurance companies are paying and what percentage of insurance we are being reimbursed for.
- Data on # of patients who could use alternative transportation. Will explore how best to pull this information.

✓ **Community Paramedicine Program –**

- Add second CP
 - Determined by workload – No Timeframe on this at this time. CP Reinhardt will give an update at a future Board meeting.
 - What agencies are charging for their CP services? CP Reinhardt to investigate and report back at his update meeting.

✓ **Technology –**

- Radios - SERS currently seeking to rebuild their program. Timeframe = 2-3 Years. Chief to ask SERS to fund the District's radio equipment. Timeline = 2-3 Years. Grant will be written for purchase of dual-band radios.
- Drones – District policy for the operation of Drones is being drafted and should be completed by Jan. 1, 2019.
- District computer replacement every 3-5 years.
- Training – Possibly convert some Sta. 1-3 property into training facility. There could be some County issues regarding doing this. It was the consensus of the Board to use a consultant to determine the feasibility of a training facility at Sta. 1-3 and any possible issues. Timeline = Now.

✓ **Strategic Plan –**

- Legislative issues should be a part of the Strategic Plan. Current focus:
 - Funding for the Community Paramedic Program
 - Alternative Transport Destinations

- 1% Limit on Assessed Valuations
- Chief to update the Strategic Plan based on the Budget Retreat Workshop decisions. Remove completed items. List goals, objections, tasks, and set timelines. Want more details, more definitive.
- Chairman Williams requested the Chief work on a draft of the updated Strategic Plan first. Timeframe = December 10th meeting, 2018.
- Then will work together to fill out the details of each item.
- Will have one of the goals on the Board's regular meeting agenda once each month to discuss.

There being no further business, the meeting adjourned at 12:34 p.m.

Respectfully submitted,

Darla Tiner,
Board Secretary