

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
August 27, 2018

Chairman Williams called the regular Commissioners meeting to order at 6:00 p.m. Those in attendance were: Steve Lich, Jan Trembl, Jerry Evans, Erik Krieg, Paul Williams, Michael Schick, Craig Helgeland, and Darla Tiner. There were two Crew and one Guest present.

The flag salute was led by Commissioner Krieg.

Commissioner Lich moved to approve the agenda as amended. Commissioner Evans seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of August 13, 2018, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$77,032.83, Payroll EFT for \$177,142.34, Expense Vouchers #181711 - #181747 for \$67,308.02, Medical Voucher #181710 for \$44,337.71, Trust Fund Voucher #181748 for \$1,425.00, all totaling \$367,245.90

Commissioner Trembl moved to approve the Consent Agenda items 1 & 2 as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

SERS Director Brad Steiner Presentation – Power point presentation by SERS Director Steiner.

CHIEF'S REPORT – Chief Schick gave his report:

CORRESPONDENCE –Local articles and notes of commendation and thanks.

PUBLIC INPUT – None

COMMITTEE REPORTS –

ICOM – Next meeting Sept. 17th. ICOM informed that CIFR will not be attending due to a meeting conflict.

Safety/Risk Management – Next meeting September 13th.

Communications –Media Specialist start date should be September 1st. Need to confirm with HR.

Finances – Commissioner Trembl reported that the budget was on track.

Awards – Committee will meet September 10th at 4pm.

SNO-ISLE - Next meeting September 6th @Getchell Fire @7:30pm.

UNFINISHED BUSINESS -

SOP Review –

Policy 336 – Safe Haven for Newborns -

Commissioner Krieg moved to adopt Policy 336 – Safe Haven for Newborns as presented. Commissioner Evans seconded; motion carried by unanimous vote.

Policy 1002 – Performance Evaluations –

Commissioner Trembl moved to adopt Policy 1002 – Performance Evaluations as presented. Commissioner Lich seconded; motion carried by unanimous vote.

Policy 1012 – Fire Officer Development -

Commissioner Lich moved to adopt Policy 1012 – Fire Officer Development as amended. Commissioner Krieg seconded; motion carried by unanimous vote.

Policies 1024 – Discriminatory Harassment & 1025 – Mitigation – Discriminatory Harassment Procedures - Discussion held on using #1024 and deleting #1025 because of duplication. The Board felt there was pertinent information in both policies and asked that they be merged. Chief Schick will work on this and bring it back to the Board. Suggestion by Commissioner Trembl to include the final policy in the Commissioners Orientation Manual.

Signed ILA from La Conner Fire Dept. –

Commissioner Lich moved to approve signing of the ILA with La Conner Fire Dept. for their Apparatus Maintenance by CIFR. Commissioner Trembl seconded; motion carried by unanimous vote.

Bid Update on HVAC System for Sta. 1-3 – A/C Helgeland gave an update. All bids were reviewed and the recommendation was to accept the bid from Stilly River Mechanical for \$35,090.40.

Commissioner Krieg moved to accept the HVAC System bid from Stilly River Mechanical for \$35,090.40. Commissioner Lich seconded; motion carried by unanimous vote.

SOP #605 – Union Concern – Discussion held.

Citizen Concern – Commissioner Trembl read a response to the three concerns brought by a Citizen. There was found to be no issues.

NEW BUSINESS –

Resolution 2018-04 – Meeting Date Change – Postponed until the next meeting to change the time of the meeting in the Resolution.

FEMA AFG Grant for JAWS – A/C Helgeland announced that the District was awarded an AFG Grant from FEMA for extrication equipment (JAWS) in the amount of \$41,099.00.

Commissioner Trembl moved to accept the AFG Grant from FEMA for extrication equipment (JAWS) in the amount of \$41,099.00. Commissioner Evans seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, September 10, 2018, 4:30 p.m., at the Administration Office
- ✓ WFCR Region 5 Education Grant-Writing Workshop September 29, 2018, 9am - 3pm at South County Fire

The Board recessed at 7:31 p.m. and went into Executive Session at 7:35 p.m. to receive a complaint against the District per RCW 42.30.110(1)(f). It was expected to last until 7:45 p.m. At 7:45 p.m. the Board emerged from Executive Session and returned to regular session. The Board held a brief discussion on public records requests and the potential costs to the District. No action taken.

There being no further business, the meeting adjourned at 7:53 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary