

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONERS MEETING
Administration Office
August 13, 2018

Vice Chairman Trembl called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Steve Lich, Jan Trembl, Jerry Evans, Erik Krieg, Michael Schick, Craig Helgeland, Jim Reinhardt and Darla Tiner. Chairman Williams attend by phone. There were several Crew and Citizens present.

The flag salute was led by Commissioner Krieg.

Vice Chairman Trembl called for a moment of silence to remember one of our employees, Gabriel Greaves, who passed away unexpectedly.

Commissioner Lich moved to approve the agenda as amended. Commissioner Evans seconded; motion carried by unanimous vote.

FF Roberto Guadamuz was sworn in as Lieutenant Guadamuz by Vice Chairman Trembl. The Vice Chair called for a five-minute recess at 4:35 p.m. The Vice Chair resumed the meeting at 4:40 p.m.

CONSENT AGENDA –

1. Minutes of July 23, 2018, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$8,279.68, Payroll EFT for \$15,730.85, Expense Vouchers #181664 - #181708 for \$35,790.33, Medical Voucher #181709 for \$1,241.44, all totaling \$61,042.30

Commissioner Lich moved to approve the Consent Agenda items 1 & 2 as presented. Commissioner Krieg seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report:

- Officer's meeting was held this week. Uniform jackets will be ordered.
- New shifts will start 1/3/2019.
- Updating the Cushman model. Handed out a questionnaire for the Board to fill out regarding information for the model.
- Community Paramedic Jim Reinhardt gave an update.

CORRESPONDENCE – Some local articles and notes of condolences for Gabriel Greaves.

PUBLIC INPUT – None

UNION PRESIDENT'S INPUT – Local 4033 President Mike Rooks stated that the Union felt the Board violated the CBA Union Contract in approving Policies #605-Job Prerequisites and #1010-Sick Leave. Although there had been discussion between the Union and the Fire Chief, Mr. Rooks stated that they had not come to an agreement on these two policies. The Union will continue to work with the District regarding policies; and they do plan to move forward with some type of plan.

COMMITTEE REPORTS –

ICOM – August meeting was cancelled. Next meeting September 17th.

Safety/Risk Management – Next meeting September 13th.

Communications – Chief Schick reported that there was only one candidate for the Media Specialist position. Discussion of hours/salary.

Commissioner Krieg moved to contract a Media Specialist for approximately 5 hours a week at \$30 an hour, with abilities and salary to be reviewed after a time of employment. Budget previously approved for a \$5,000 a year maximum. Commissioner Evans seconded; motion carried by unanimous vote.

Finance – Commissioner Evans gave a report. Finance Committee will meet quarterly.

UNFINISHED BUSINESS -

SOP Review –

Policy 309 – Helicopter Landing Zone Operations -

Commissioner Evans moved to adopt Policy 309 – Helicopter Landing Zone Operations with minor amendments. Commissioner Lich seconded; motion carried by unanimous vote.

Policy 800 – Records Management-Daily Log Book-Run Reports and Policy 1111 – Standardization of Station Files – Discussion held.

Commissioner Krieg moved to adopt Policy 800 – Records Management-Daily Log Book-Run Reports and Policy 1111 – Standardization of Station Files as amended. Commissioner Evans seconded; motion carried by unanimous vote.

Air Conditioning Bids for Sta. 1-3 – Three bids were received and opened:

- Stilly River Mechanical = \$35,090.40
- Presidio Commercial Construction = \$49,980.26
- Handy's Heating, Inc. = \$46,658.39

Bids will be evaluated by Staff for compliance and awarded at a later date.

Commissioner Lich moved to waive the sealed bid formality for this bidding. Commissioner Krieg seconded; motion carried by unanimous vote.

Commissioner Committees – Commissioner Krieg presented a more detailed list of the Board's Committees. This will be incorporated into all appropriate documentation.

NEW BUSINESS –

Volunteer Approval of Ava Schweiger and Tucker McCoy –

Commissioner Lich moved to approve new Volunteers Ava Schweiger and Tucker McCoy. Commissioner Krieg seconded; motion carried by unanimous vote.

Ambulance Transport Report – Board Secretary Tiner presented the Ambulance transport report for the first half of 2018. Chairman Williams requested the additional information of breakdown of calls by Medicare, Medicaid and private insurance be added to the report.

Resolution 2018-03 – Surplus Obsolete Equipment –

Commissioner Lich moved to approve Resolution 2018-03 – Surplus Obsolete Equipment. Commissioner Krieg seconded; motion carried by unanimous vote.

Citizen Concern – Vice Chairman Tremel presented a list of concerns brought by a Citizen:

- Fraudulent spending of Giving Tuesday donations
- Cost effectiveness of the Community Paramedic Program
- Lack of transparency of the Safer Grant process during the Levy Lid Lift

The Board will respond to these concerns at their next regularly scheduled meeting.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, August 27, 2018, 6:00 p.m., at the Administration Office
- ✓ Annual Strategic Planning Retreat scheduled for Monday, September 17, at 10:00 a.m.

There being no further business, Commissioner Krieg moved to adjourn the meeting at 6:37 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary