

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONERS MEETING  
Administration Office  
June 25, 2018

Chairman pro-tem Lich called the Board for Volunteer Firefighters meeting to order at 10:31 a.m. on June 20, 2018. Those in attendance were Steve Lich, Michael Schick, and Darla Tiner. There was one pension voucher to be approved.

**Chairman pro tem Lich moved to approve the pension voucher. Chief Schick seconded; motion carried by unanimous vote.**

There being no further business, the meeting adjourned at 10:32 a.m.

Chairman Williams called the regular Commissioners meeting to order at 6:00 p.m. Those in attendance were: Paul Williams, Steve Lich, Jan Tremel, Erik Krieg, Michael Schick, Craig Helgeland, Will Webb, Brandi Mauck, Jerry Evans, Presenter Tracy Gilroy and Darla Tiner. There were 3 Crew and 2 Guests present.

The flag salute was led by Chairman Williams.

**Commissioner Lich moved to approve the agenda as presented. Commissioner Tremel seconded; motion carried by unanimous vote.**

Board Secretary Tiner swore in Jerry Evans as the Interim Fire Commissioner for Position 2, replacing Commissioner Erik Shouse who passed away on April 22, 2018.

## **CONSENT AGENDA –**

1. Minutes of June 11, 2018, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$79,305.77, Payroll EFT for \$184,882.55, Expense Vouchers #181539 - #181582 for \$61,969.11, Medical Vouchers #181583 - #181584 for \$54,753.60, all totaling \$380,911.03

**Commissioner Tremel moved to approve the Consent Agenda items 1 & 2 as presented. Commissioner Krieg seconded; motion carried by unanimous vote.**

## **CHIEF'S REPORT** – Chief Schick gave his report:

- He handed out pamphlets created by CP Reinhardt that explains the EMI tubes and how one can get them. These will be handed out to large groups instead of the tubes themselves.
- Drone Program Update – Lt. Webb gave a demonstration and update on the District's Drone program. Chief presented him with a Certification of Achievement for his work on the Drone program.
- CrewSense Update – PM Mauck gave an update on the District's new scheduling system. Chief presented her with a Certification of Achievement for her work on CrewSense.

Guest Presentation – Tracy Gilroy presented her idea of a roundabout at the Terry's Corner signal; and also spoke regarding the permanent usage of the parking at Station 1-1 on Orchid. Discussion held. Items will be placed on a later agenda for follow-up.

**CORRESPONDENCE** – Local articles in paper.

**PUBLIC INPUT** – None

## **COMMITTEE REPORTS** –

ICOM – Chairman Williams gave a report.

Communications – Media Specialist interviews to be held July 25<sup>th</sup>.

SNO-ISLE – Commissioner Lich gave a report.

Scholarship – Board Secretary Tiner announced that there were no applicants for the District's internal Scholarships for 2018.

## **UNFINISHED BUSINESS** -

SOP Review –

Policy 634-Initial Fire Training -

**Commissioner Lich moved to adopt Policy 634-Initial Fire Training as presented. Commissioner Trembl seconded; motion carried by unanimous vote.**

Policy 1060-Badges –

**Commissioner Trembl moved to adopt Policy 1060-Badges as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

Policy 1062-Identification Cards –

**Commissioner Trembl moved to adopt Policy 1062-Identification Cards as presented. Commissioner Krieg seconded; motion carried by unanimous vote.**

Policy 1070-Return to Work –

**Commissioner Trembl moved to adopt Policy 1070-Return to Work as presented. Commissioner Evans seconded; motion carried by unanimous vote.**

## **NEW BUSINESS** –

Oath of Office Suggestion – Chairman Williams presented a paired down version of the District's current Oath of Office.

**Commissioner Krieg moved to adopt the revised version of the District's Oath of Office for members. Commissioner Trembl seconded; motion carried by unanimous vote.**

Administration Driveway Paving Quotes – A/C Helgeland presented the quotes to repair the Admin. office driveway. Only received one viable quote. Work is tentatively scheduled for 9/6 – 9/7. Commissioner Krieg would like to see more quotes. Item will be placed on July 23<sup>rd</sup> meeting agenda for follow-up.

Fire Prevention Grant Award – A/C Helgeland was awarded a grant for the District from FM Global for a new Pre-Fire Inspection Plan software program.

Committee Selections – The Board updated their Committee members.

CIFR's Participation in 4<sup>th</sup> of July Parade – Not much interest shown from the Crews. A/C Helgeland will probably participate. Talk of getting more involved with Camano Island parades. Mention of suggestion by Mary Margaret Haugen to hold a local National Night Out on Camano Island.

Review of Chief and Board Goals – Both the Chief and the Board reviewed the status of their 2018 goals established at the first of the year. Some items discussed:

- Have a committee attend the Leadership conference.
- Evaluation Committee will revise Fire Chief evaluation process.
- New Commissioners to bring topics to meetings they wish to learn more about.

- The October SNO-ISLE meeting will be on mandatory Public Meeting trainings.
- Status update of air conditioning at Sta. 1-3.
- Inconsistent cell coverage on Island. Commissioner Krieg will look into possible options.

**PUBLIC INPUT** – None

**ANNOUNCEMENTS**

- ✓ Next Commissioner Meeting Monday, July 9, 2018, 4:30 p.m., at the Administration Office
- ✓ Commissioner Books will be emptied after this meeting

There being no further business, the meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary