

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONER'S MEETING  
Administration Office  
April 9, 2018

Chairman Williams called the regular Commissioners meeting to order at 7:00 p.m. Those in attendance were: Paul Williams, Steve Lich, Jan Treml, Michael Schick, Craig Helgeland and Darla Tiner. There were four Crew and three Citizens present. Commissioner Shouse was excused due to work schedule.

The flag salute was led by Commissioner Treml.

**Commissioner Lich moved to approve the agenda as presented. Commissioner Treml seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of March 26, 2018, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$11,802.61, Payroll EFT for \$25,886.64, Expense Vouchers #181296 - #181340 for \$65,958.59, Medical Voucher #181341 for \$1,659.09, all totaling \$105,306.93

**Commissioner Treml moved to approve the Consent Agenda as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

**CHIEF'S REPORT** – Chief Schick gave his report. Reported on Labor Management meeting where they discussed sick leave and annual physicals.

**CORRESPONDENCE** – Thank you from MOPS.

**PUBLIC INPUT** – Citizen Cynthia Smith spoke to the posted budget of CIFR on the District's website.

**MEMBER INPUT** – Union Leader Rooks apologized for the voting delay on the LOU for Captain/PM. They will vote on it at their next meeting.

## **COMMITTEE REPORTS –**

**ICOM** – Commissioner Lich mentioned that it was Dispatch Appreciation Week and asked if we could do something.

**Communications** – Chief Schick reported that the Union suggested that the Media Specialist Job could be a Union Lieutenant level position, which would also include other duties. They will send in a proposal.

**Awards** – Board Secretary Tiner presented the cost of \$57 for badges that would display certain years of service. The Committee will meet to finalize choices for honoring employees.

**SNO-ISLE** – Commissioners Lich and Treml gave an account of the WSDOT Project Update.

## **UNFINISHED BUSINESS**

**SOP Review** –

**Policy 632 –Training Records -**

**Commissioner Treml moved to adopt Policy 632 –Training Records as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

**Policy 1064 – Work-Related Illness and Injury Reporting -**

**Commissioner Lich moved to adopt Policy 1064 – Work-Related Illness and Injury Reporting as presented. Commissioner Treml seconded; motion carried by unanimous vote.**

Policy 1072 – Line of Duty Death – Discussion held. Some changes were suggested. Will be brought back to the Board for approval.

Policy 1074 – Line of Duty Death and Serious Injury Notification-  
**Commissioner Lich moved to adopt Policy 1074 – Line of Duty Death and Serious Injury Notification as amended. Commissioner Treml seconded; motion carried by unanimous vote.**

LOU III – Captain/Paramedic – No action taken

Commissioner Orientation Manual – Commissioner Treml gave an update. Staff will be organizing the manual.

### **NEW BUSINESS** –

Commissioner Candidate Interviews – Board Secretary will schedule a meeting for the interviews.

Snohomish County Mutual Aid Agreement Approval –  
**Commissioner Lich moved to authorize Chief Schick to sign the Snohomish County Mutual Aid Agreement. Commissioner Treml seconded; motion carried by unanimous vote.**

**PUBLIC INPUT** – None

### **ANNOUNCEMENTS**

- ✓ Next Commissioner Meeting Monday, April 23, 2018, 6:00 p.m., at the Administration Office
- ✓ Excuse Commissioner Shouse from the April 23rd meeting due to work schedule

The Board recessed and went into Executive Session at 7:45 p.m. to receive a complaint against the District per RCW 42.30.110(1)(f). It was expected to last until 7:50 p.m. At 7:50 p.m. the Board emerged from Executive Session and returned to regular session with no action taken.

There being no further business, Commissioner Lich moved to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary