

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONER'S MEETING  
Administration Office  
November 27, 2017

Chairman Williams called the regular Commissioners meeting to order at 4:30 p.m. Those in attendance were: Paul Williams, Steve Lich, Pat Metz, Erik Shouse, Michael Schick, Craig Helgeland, Jay Jacks and Darla Tiner. There were 3 Crew and 2 Citizens present. Commissioner Treml was excused due to personal travel.

The flag salute was led by Chief Schick.

**Commissioner Metz moved to approve the agenda as presented. Commissioner Shouse seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of November 13, 2017, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$78,865.49, Payroll EFT for \$161,992.02, Trust Voucher #172040 for \$1,525.00, Capital Vouchers #172041- #172043 for \$18,392.05, Expense Vouchers #172044 - #172083 for \$56,952.87, Medical Voucher #172084 for \$15,451.91, all totaling \$335,194.46

**Commissioner Metz moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

**CHIEF'S REPORT** – Chief Schick gave his report. Lead Mechanic Jay Jacks gave an update on the District's Maintenance Division. They have exceeded their 2017 goal. Chief will be on vacation 11/26-12/1.

**CORRESPONDENCE** – Several articles and a letter to the Editor in the local paper, and two Citizen thank you's.

**PUBLIC INPUT** – None

**COMMITTEE REPORTS** – None

## **UNFINISHED BUSINESS**

**SOP Review** –

**Policy 922-Vehicle Safety Belts, Policy 924-Fire Station Safety, Policy 926-Ground Ladders, Policy 1101-Emergency Power** –

**Commissioner Lich moved to adopt Policy 922-Vehicle Safety Belts, Policy 924-Fire Station Safety, Policy 926-Ground Ladders, Policy 1101-Emergency Power, as presented, Commissioner Shouse seconded; motion carried by unanimous vote.**

**Chief's Contract** – Chief Schick proposed some changes to his contract with the District. Discussion held. It was the consensus of the Board to discuss further once the whole Board is present. Commissioner Shouse requested clarification of the figures and cost to the District.

**WFOA Conference** – Chairman Williams handed out some notes taken at the conference and reviewed them with the Board.

**NEW BUSINESS** –

2018 Budget Amendments – Discussion held.

Staffing Level Increase – Discussion held.

**Commissioner Lich moved to accept the increased staffing level module to include 8 per shift, plus 2 part-paid, contingent on Union acceptance. Commissioner Shouse seconded; motion carried by unanimous vote.**

Alternative Housing – Discussion held regarding sleeping quarters for Sta. 1-5. Chief Schick will obtain the costs to acquire and set up modular housing offered by the school district.

**PUBLIC INPUT** – None

**ANNOUNCEMENTS**

- ✓ Next Commissioner Meeting Monday, December 11, 2017, 4:30 p.m., at the Administration office
- ✓ Appreciation Certificates to be handed out to the CCIFR group at the December 11<sup>th</sup> meeting
- ✓ SNO-ISLE Commissioner Meeting December 7, 2017, at Monroe FD

There being no further business, Commissioner Lich moved to adjourn the meeting at 5:37 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary