

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
September 14, 2015

Chairman Metz called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Pat Metz, Paul Williams, Stephen Lich, Don Timmerman, Michael Schick, Craig Helgeland and Darla Tiner. There were three guests. Commissioner Shouse was excused due to work schedule.

The flag salute was led by Commissioner Timmerman.

Commissioner Williams moved to approve the agenda as presented. Commissioner Timmerman seconded; motion carried by unanimous vote.

CONSENT AGENDA –

- 1 Minutes of August 24, 2015, Regular Meeting
- 2 Approval of Vouchers: 3 EFT's for \$5,602.55, Payroll EFT for \$11,055.67, Expense Vouchers #151777-151830 for \$48,244.74, Medical Voucher #151831 for \$22,642.75, Capital Voucher #151776 for \$90,436.00 all totaling \$177,981.71

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Williams seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report -

- Commissioner Lich suggested a meeting with each senior staff personnel regarding their employment agreements.

CORRESPONDENCE – A couple of thank you's and some newspaper articles

NEW BUSINESS –

Citizen Request – Carolyn Klein and Lynda Comerford presented a recurring rental request of one hour a week for eight weeks at the Mabana Fire Station.

Commissioner Lich moved to approve the recurring rental request of one hour a week for eight weeks at the Mabana Fire Station. Commissioner Timmerman seconded; motion carried by unanimous vote.

Open Bids for New Fire Hose – Chairman Metz opened three bids received by the District for the purchase of new fire hose.

1. SeaWestern = \$66,557.66 (includes tax)
2. MES = \$59,768.70 (includes tax)
3. LN Curtis & Sons = \$68,954.62 (includes tax) & \$51,179.76 (includes tax) = different materials

Fire Chief Performance Appraisal – The Board will be scheduling a performance appraisal of the Fire Chief in the near future.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

Scholarship – Will meet Sept. 23rd

Safety Group – Will meet Oct. 15th

UNFINISHED BUSINESS –

Third Party Credit Card Vendor Agreement –

Commissioner Timmerman moved to authorize Chief Schick to sign the Third Party Credit Card Vendor Agreement with Point and Pay. Commissioner Williams seconded; motion carried by unanimous vote.

Personnel Policy Handbook -

Commissioner Lich moved to accept the Personnel Policy Handbook as presented by Chief Schick. Commissioner Williams seconded; motion carried by unanimous vote.

NEW BUSINESS – cont'd.

Annual Budget Approval Schedule – Dates proposed for the 2015 Budget Timeline. The Board agreed to these dates:

1. October 12 – Initial Budget Presentation
2. October 26 – Public Hearing
3. November 9 – Final Presentation/Approval by Resolution

Resolution 2015-08 – Reschedule the October 13th Meeting – Move the meeting from Tuesday, October 13th, to Monday, October 12th because the District does not observe Columbus Day.

Commissioner Williams moved to approve Resolution 2015-08 – Reschedule the October 13th Meeting. Commissioner Timmerman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

ANNOUNCEMENTS

- Next Commissioner Meeting Monday, September 28, 2015, at the Mabana Fire Station
- Please excuse Chairman Metz and Commissioner Williams from the September 28th meeting due to vacation

There being no further business, **Commissioner Williams moved to adjourn the meeting at 8:07 p.m. Commissioner Timmerman seconded; motion carried by unanimous vote.**

Respectfully submitted,

Darla Tiner
Board Secretary