

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
September 12, 2016

Chairman Williams called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Janice Trembl, Stephen Lich, Pat Metz, Paul Williams, Michael Schick, Craig Helgeland and Darla Tiner. Commissioner Shouse was excused due to work schedule.

The flag salute was led by Chief Schick.

Commissioner Metz moved to approve the agenda as presented. Commissioner Lich seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of August 22, 2016, Regular Meeting
2. Minutes of August 27, 2016, Special Meeting
3. Minutes of September 6, 2016, Special Meeting
4. Approval of Vouchers: 3 EFT's for \$4,769.69, Payroll EFT for \$11,221.83, Expense Vouchers #160817-160873 for \$51,985.17, Medical Voucher #160879 for \$32,350.04, Capital Vouchers #160874-160878 for \$4,745.76, all totaling \$106,097.49.

Commissioner Trembl moved to approve the Consent Agenda items 1 through 4 as presented. Commissioner Lich seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report. The District will be joining the North Snohomish County Chiefs in a Regional SCBA Grant.

CORRESPONDENCE – Several Thank You's, also local articles about the District's Open House event.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

Communications/Legislative – Commissioner Trembl gave a report. Committee recommendations:

1. Commissioners should be involved in the Community
2. Develop a calendar of Community events for Commissioners to attend
3. Hire Public Affairs Liz Loomis
4. Notify Citizen Committee of possible Fire Levy
5. Develop relationship with Island County Commissioners to get them aware of CIFR efforts
6. Discuss issues related to a Fire Levy with the I.C. Commissioners and State
 - a. Increase EMS Levy from 50 to 75 cents
 - b. Impact of public records request
 - c. Impact of 1% lid

Budget – All Budget heads are turning in their reports to the Chief.

Strategic Plan – Board members to send their comments to Chief Schick by mid-September.

UNFINISHED BUSINESS –

SOP Review –

1. Policy 362-Non-Firefighter Volunteer Program -

Commissioner Trembl moved to accept Policy 362-Non-Firefighter Volunteer Program as presented, Commissioner Metz seconded; motion carried by unanimous vote.

2. Policy 364-Ride-Along Program –
Commissioner Lich moved to accept Policy 364-Ride-Along Program with minor edits, Commissioner Treml seconded; motion carried by unanimous vote.
3. Policy 366-Grocery Shopping On-Duty –
Commissioner Treml moved to accept Policy 366-Grocery Shopping On-Duty as presented, Commissioner Metz seconded; motion carried by unanimous vote.
4. Policy 603-Training Instructor Stipends – Discussion held. Board recommended a breakdown of the stipend scale on page 2. Amended policy will be presented at the next meeting.

Liz Loomis Proposal -

Commissioner Metz moved to accept the proposed one year contract with Public Affairs Liz Loomis at a cost of \$4,000/month, Commissioner Treml seconded; motion carried by unanimous vote.

Burn Ban and Fire Station Signage Update – Chief Schick will present the District's proposed signage options to Island County offices for approval. It was also proposed to send out postcards to beach community groups advising of current burn bans and asking for their help in community cooperation of the rules during a ban.

NEW BUSINESS –

Sale Proposals for West Camano Dr. Lots B & C –

Commissioner Treml moved to have Board Secretary Tiner draw up a Resolution for the next meeting to declare surplus the West Camano Drive Lots B & C and to offer them for sale at a fair market value price. Commissioner Metz seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, September 26, 2016, at the Administration Office
- ✓ Commissioner Shouse will be unavailable for the September 26 and October 10 meetings due to work schedule.
- ✓ Commissioner Treml reported that FF Boyle was very appreciative for receiving Trust funds to attend a firefighter training course in Colorado.
- ✓ Commissioner Metz will attend the next ICOM meeting for Commissioner Lich

There being no further business, the meeting adjourned at 7:58 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary