

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
August 14, 2017

Chairman Williams called the regular Commissioners meeting to order at 7:00 p.m. Those in attendance were: Paul Williams, Janice Trembl, Stephen Lich, Michael Schick, Craig Helgeland, Linda Layton and Darla Tiner. Commissioners Shouse and Metz were excused due to work schedule and vacation, respectively.

The flag salute was led by Chairman Williams.

Commissioner Trembl moved to approve the agenda as amended. Commissioner Lich seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of July 24, 2017, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$5,679.40, Payroll EFT for \$10,935.55, Expense Vouchers #1716952 - #171737 for \$38,848.35, Medical Vouchers #171738-171739 for \$32,713.60, Capital Vouchers #171740-171741 for \$442,669.06 all totaling \$530,845.96

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report –

- No offers on Saber Engine – may donate it
- Ambulance update – may arrive by March of 2018
- Recent call on Camaloch Golf Course – a citizen (not the patient) expressed response concerns, but the Chief explained the District's process and that there was no response delays.

CORRESPONDENCE – Event Thank you and local paper article.

PUBLIC INPUT – None

COMMITTEE REPORTS –

Safety/Risk Management – Update given.

Communications – Update given.

UNFINISHED BUSINESS

SOP Review –

Policy 610-Hazard Communication Program Training, Policy 930-Personal Protective Equipment, Policy 932-Hazardous Energy Control and Policy 934-Hazard Communication –

Commissioner Lich moved to adopt Policy 610-Hazard Communication Program Training, Policy 930-Personal Protective Equipment, Policy 932-Hazardous Energy Control and Policy 934-Hazard Communication, as presented, Commissioner Trembl seconded; motion carried by unanimous vote.

Camano Hills Property Sale – Part of Chief's report

Station 1-1/PUD Easement update – PUD made a counter-offer of \$5,000.00 to the District's \$11,000.00 counter.

Commissioner Lich moved to approve the sale of the Sta. 1-1 easement to the PUD for \$5,000.00, Commissioner Trembl seconded; motion carried by unanimous vote.

SAFER Grant Application – A/C Helgeland gave an update.

NEW BUSINESS

Budget Amendment 2017-001 –

Commissioner Lich moved to approve Budget Amendment 2017-001. Commissioner Trembl seconded; motion carried by unanimous vote.

District Credit Card Discussion – Finance Manager Layton explained the bill paying process and stated a processing option that she will start that will avoid any extra fees on the District's credit card. She also requested to raise the credit card limit from \$10,000.00 to \$15,000.00, which was the limit on our previous credit card.

Commissioner Trembl moved to authorize Finance Manager Layton to request that the credit card company raise the card limit to \$15,000.00, from \$10,000.00, as was previously allowed. Commissioner Lich seconded; motion carried by unanimous vote.

WFOA Fall Conference Attendees Confirmation – Board Secretary Tiner will follow up later.

Ambulance Report Jan.-June 2017 – Discussion held. Clarification of what “non-transport” numbers entail will be given to the Board.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, August 28th, 2017, 4:30 p.m., at the Vista/Madrona Fire Station
- ✓ Swearing in of Probationary Volunteers at the August 28th meeting
- ✓ Commissioner Shouse will be absent from the August 28th meeting due to work schedule

There being no further business, the meeting adjourned at 7:34 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary