

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
August 10, 2015

Vice Chairman Timmerman called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Don Timmerman, Paul Williams, Stephen Lich, Erik Shouse, Michael Schick, Craig Helgeland, Levon Yengoyan and Darla Tiner. There were two guests and one Crew present.

The flag salute was led by Commissioner Lich.

Commissioner Lich moved to excuse Chairman Metz from the meeting due to personal reasons. Commissioner Shouse seconded; motion carried by unanimous vote.

Commissioner Lich moved to approve the agenda as amended. Commissioner Williams seconded; motion carried by unanimous vote.

CONSENT AGENDA –

- 1 Minutes of July 27, 2015, Regular Meeting
- 2 Approval of Vouchers: 3 EFT's for \$6,145.58, Payroll EFT for \$11,647.86, Expense Vouchers #151691-151733 for \$34,394.15, Medical Voucher #151734 for \$24,872.16, all totaling \$77,059.75

Commissioner Shouse moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Williams seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report -

- MSO daytime shift extended through Dec. 3rd.
- Response Report - Coinciding Calls at time of dispatch are for active calls, not once Unit returns from transport. Chief and Board Secretary Tiner working on having more accurate information in Firehouse.

CORRESPONDENCE – Two Thank You's

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Next meeting in Oct.

Safety – Next meeting Oct. 15th

Budget – Commissioner Lich reported that the half year budget review has CIFR right on track.

Commissioner Handbook – Commissioner Shouse and Chairman Metz will meet August 14th to work on this.

UNFINISHED BUSINESS –

Ambulance Bid Award – The Staff recommendation is to accept the Braun Northwest Bid in the amount of \$172,890.00, excluding sales tax. Chief Schick thanked A/C Helgeland, MSO/Lt. Drewry and Lead Mechanic Jacks for all their work on this process. Chief also recommended that the District purchase two ambulances instead of just one due to the aging of the current fleet. Chief Schick will look into financing options for the two Ambulances.

Commissioner Shouse moved to accept the Braun Northwest Bid in the amount of \$172,890.00, excluding sales tax, to purchase one Ambulance; and to approve Chief Schick's recommendation to purchase two Ambulances. Commissioner Lich seconded; motion carried by unanimous vote.

Resolution 2015-06 – Surplus the Monticello Property – Chief Schick has asked Board Secretary Tiner to put together a checklist to follow when the District sells property.

Commissioner Lich moved to approve Resolution 2015-06 – Surplus the Monticello Property. Commissioner Williams seconded; motion carried by unanimous vote.

Resolution 2015-07 – Rescission of Res. 2015-04-Levy Renewal-General Election – A/C Yengoyan presented this draft resolution for the Board to review. It will be presented at the next meeting for approval.

Personnel Handbook/Comments Due – Commissioner Williams submitted comments to Board Secretary Tiner. Discussion held regarding various aspects of the handbook. Handbook Committee will meet one more time.

Citizen Committee – Jan Trembl commended all that participated for their hard work on the EMS Levy renewal – all groups worked together well. The Board thanked Jan and the committee for all their work.

NEW BUSINESS

Budget Amendment Request 2015-001– This amendment covers MSO Staffing, Paramedic Training, Transfer Funds to Reserves & approved Capital projects. Commissioner Timmerman commended the Chief on doing a great job on the budget.

Commissioner Shouse moved to approve Budget Amendment Request 2015-001. Commissioner Williams seconded; motion carried by unanimous vote.

PUBLIC INPUT – Citizen Cynthia Smith suggested that surveillance cameras in the Aid vehicles would be a good practice.

ANNOUNCEMENTS

- Next Commissioner Meeting Monday, August 24, 2015, at the Administration office

There being no further business, the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary