

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue  
REGULAR COMMISSIONER'S MEETING  
Vista/Madrona Fire Station  
May 26, 2015

Vice Chairman Timmerman called the regular Commissioner's meeting to order at 7:02 p.m. Those in attendance were Don Timmerman, Paul Williams, Stephen Lich, Erik Shouse, Michael Schick, Levon Yengoyan and Darla Tiner. There was one guest present. Chairman Metz arrived at 7:05 p.m. A/C Helgeland arrived at 7:40 p.m.

The flag salute was led by Vice Chairman Timmerman.

## **CONSENT AGENDA** –

- 1 Minutes of May 11, 2015, Regular Meeting
- 2 Approval of Vouchers: 2 EFT's for \$73,217.58, Payroll EFT for \$163,770.37, Expense Vouchers #151441-151485 for \$56,495.02, Medical Vouchers #151486 for \$13,655.05, Capital Fund Voucher #151440 for \$596.11, all totaling \$307,734.13

**Commissioner Lich moved to approve the Agenda as presented and the Consent Agenda items 1 and 2 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.**

## **CHIEF'S REPORT** – Chief Schick gave his report -

- Chief signed a Field Practicum Agreement with NEMTC for one of our part paid employees to do ride along's on his time for his paramedic training.
- Regional discussions held with Marysville, Lake Stevens, Granite Falls, Arlington and North County FD's regarding sharing resources. They are currently short on funds, but are interested in joint trainings – had heard good things regarding previous such trainings.

## **CORRESPONDENCE** – Two thank you's and several articles in various print.

## **PUBLIC INPUT** – None

## **MEMBER INPUT** – None

## **COMMITTEE REPORTS** –

ICOM - Next meeting in July

Scholarship – SCAF Scholarships being awarded during our meeting by A/C Helgeland. No applicants for the District's Volunteer Scholarships for 2015.

Budget Committee – Comment that it was an excellent report.

Safety – Next meeting in July

## **UNFINISHED BUSINESS** –

Resolution 2015-03 - 2015 Hazard Mitigation Plan – Possible Adoption -

**Commissioner Williams moved to approve Resolution 2015-03 - 2015 Hazard Mitigation Plan. Commissioner Timmerman seconded; motion carried by unanimous vote.**

Liz Loomis Communications Proposal – Discussion held.

**Commissioner Shouse moved to accept the Communications Proposal from Liz Loomis for a period of June 1, 2015 – December 31, 2015. Commissioner Williams seconded; motion carried by unanimous vote with Commissioner Lich abstaining.**

Monticello Property -

**Commissioner Lich moved to contact Real Estate Agent Beth Newton to establish a sale price for the District-owned Monticello Lot and place it on the market for sale. Commissioner Shouse seconded; motion carried by unanimous vote.**

Personnel Policy Handbook/Salary Reviews – Chief Schick will send out more information regarding salary comparisons to the sub-committee members Commissioners Lich and Shouse.

Commissioner Clothing – Discussion held regarding uniformity of Commissioner's clothing. Chairman Metz established a sub-committee with Commissioners Timmerman and Williams to create a proposal and bring it to the Board.

Job Descriptions – Request to add ADA information reviewed by District's Attorney. The descriptions were deemed appropriate as is. Will be approved at the next regular Commissioner's meeting.

**NEW BUSINESS** –

Bond Levy Assessment – Due to an error on the part of the Bond Company, the District under assessed Camano Island Residents for the 2015 Bond payments. So 2016's assessments will need to be increased. The District declined the Bond Company's offer for a no-interest loan of the \$80,000 that was under-assessed. The District will handle with current funds.

Oaths of Office Examples – Commissioner Lich will work on a draft of the Oaths of Office to present to the Board.

**PUBLIC INPUT** – None

**ANNOUNCEMENTS**

- Next Commissioner Meeting Monday, June 8, 2015, at the Administration Office
- Labor Management meeting moved to Monday, June 11<sup>th</sup>, at 9:00 a.m.

There being no further business, the meeting adjourned at 8:15 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary