

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue
REGULAR COMMISSIONER'S MEETING
Administration Office
April 13, 2015

Vice Chairman Timmerman called the Board for Volunteer Firefighters' meeting to order at 6:46 pm. Those in attendance were Stephen Lich, Michael Schick, Don Timmerman, Bryce Fazekas and Darla Tiner.

There were two medical vouchers to approve.

Commissioner Lich moved to approve the two medical vouchers presented. Firefighter/Lt. Fazekas seconded; motion carried by unanimous vote.

There being no other business, the meeting adjourned at 6:47 pm.

Vice Chairman Timmerman called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Don Timmerman, Erik Shouse, Paul Williams, Stephen Lich, Michael Schick, Craig Helgeland, Levon Yengoyan and Darla Tiner. There were two guests present. Chairman Metz was excused due to personal travel.

The flag salute was led by Commissioner Williams.

Commissioner Lich moved to approve the agenda as amended. Commissioner Shouse seconded; motion carried by unanimous vote.

CONSENT AGENDA – Commissioner Williams requested item #3 - 2013 House Bill 1756 be removed from the Consent Agenda.

- 1 Minutes of March 23, 2015, Regular Meeting
- 2 Approval of Vouchers: 3 EFT's for \$7,604.42, Payroll EFT for \$12,160.58, Expense Vouchers #151288-151349 for \$74,354.27, Medical Vouchers #151350 for \$30,747.89, all totaling \$124,867.16

Commissioner Lich moved to approve the Consent Agenda item 1 as presented, and item 2 as amended by removing Voucher #151315 in the amount of \$679.59 due to two typographical errors. This adjusts the final total to \$124,187.57. Commissioner Shouse seconded; motion carried by unanimous vote.

2013 House Bill 1756 – Chief Schick and A/C Yengoyan explained the purpose of the House Bill, which is an annual requirement by the State of the District's goals and accomplishments which are to be kept on file. Vice Chairman Timmerman asked that the House Bill be placed on the District's website.

Commissioner Lich moved to approve the 2013 House Bill 1756. Commissioner Williams seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report -

- District is sending an EMT to Paramedic training for the 2015-2016 session.
- Website Survey – Only a few responses, but they were favorable. The Board suggested sending notices to incident addresses asking those involved to fill out survey on website.
- Personnel Policy Handbook – Commissioners Lich and Shouse will form a committee to work with Chief Schick on employee compensation documentation.
- EMT poked with lancet on recent call. Proper protocol followed. Protocol documentation will be tightened up. Lancet tool replaced with newer model.
- Sta. 1-5 (Mabana) Staffing. Possible suggestion to staff a fulltime MSO at Sta. 1-5 during week days for a trial period. MSO will have other duties to handle since call volume is low in this area.

CORRESPONDENCE – DUI Drill article and CIFR's EMS Levy Renewal in local paper and Everett Herald.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

Scholarship – Commissioners Timmerman and Shouse will evaluate 3-4 scholarships on Tuesday that were received by the SCAF Foundation.

UNFINISHED BUSINESS –

Communications Workshop Scheduling – A/C Yengoyan will schedule a meeting between Commissioner Williams and Public Affairs Liz Loomis to discuss the District's options for public communication.

Lexipol Personnel Policies/Approval –

Commissioner Shouse moved to approve the Lexipol Personnel Policy 10. Commissioner Williams seconded; motion carried by unanimous vote.

Social Media Policy/Draft – The 30 day review has been completed. The policy will be presented at the next Commissioner's meeting for final approval.

Job Description Comments – A/C Helgeland is fixing the final edits.

NEW BUSINESS –

LOU IV - Paramedic Training 2015-2016/Approval – Cost will be covered by the 2014 budget carryover.
Commissioner Shouse moved to approve the Chair to sign LOU IV - Paramedic Training 2015-2016 with the Union Local 4033. Commissioner Williams seconded; motion carried by unanimous vote.

Commissioner Uniforms – Discussion on uniformity among Commissioner's District clothes. Chief Schick will look at the budget regarding the cost and the Board will put together a Standard for Commissioner District clothing.

PUBLIC INPUT – None

ANNOUNCEMENTS

- Next Commissioner Meeting Monday, April 27, 2015, at the Administration Office
- SCAF Scholarship Review – Tuesday, April 14th at 1:30pm
- Capt. Willmase sent a verbal thank you to the Board for the thank you card he received regarding his work with the two Christmas families.

There being no further business, the meeting adjourned at 7:53 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary