

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONER'S MEETING  
Administration Office  
March 28, 2017

Vice Chairman Lich called the regular Commissioner's meeting to order at 4:30 p.m. Those in attendance were Janice Treml, Stephen Lich, Erik Shouse, Michael Schick, Craig Helgeland, Linda Layton and Darla Tiner. Chairman Williams and Commissioner Metz were excused due to personal travel.

The flag salute was led by Board Secretary Tiner.

**Commissioner Treml moved to approve the agenda as presented. Commissioner Shouse seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of March 13, 2017, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$74,930.53 Payroll EFT for \$162,312.08, Expense Vouchers #171249 - #171298 for \$71,506.76, Medical Voucher #171299 for \$25,440.11, all totaling \$334,189.48.

**Commissioner Treml moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.**

**CHIEF'S REPORT** – Chief Schick gave his report:

**CORRESPONDENCE** – None

**PUBLIC INPUT** – None.

**MEMBER INPUT** – None

## **COMMITTEE REPORTS –**

**ICOM** – Vice Chairman Lich gave a report. The new 911 system is installed and running; it did not affect the public.

**Communications/Legislative** – Commissioner Treml gave a report, stated Liz Loomis, our Public Affairs agent, has been doing a good job getting CIFR information out to the public in various publications.

## **UNFINISHED BUSINESS –**

**SOP Review** –

**Policy 212-Electronic Mail, Policy 708-Information Technology Use, Policy 710-Mobile Data Terminal Use, Policy 718-Photography and Electronic Imaging -**

**Commissioner Shouse moved to accept Policy 212-Electronic Mail, Policy 708-Information Technology Use, Policy 710-Mobile Data Terminal Use, Policy 718-Photography and Electronic Imaging as presented, Commissioner Treml seconded; motion carried by unanimous vote.**

**Camano Hills Property Update** – Chief Schick reported that the potential buyer accepted the District's counter offer of \$159,000.00 for Lot C.

Terry's Corner Fire Station Repair Update – A/C Helgeland gave an update. All repairs should be finished by April 1, 2017.

### **NEW BUSINESS**

Country Club Fire Station (Sta. 1-2) Men's Restroom Repair – A/C Helgeland gave an update. Waiting on repairs estimate.

2016 Ambulance Report – Board Secretary Tiner presented the financial report for the District's ambulance transports for 2016. It was the consensus of the Board to eliminate the individual transporting unit's financial records and just receive the combined financial reports for each month.

**PUBLIC INPUT** – None

### **ANNOUNCEMENTS**

- ✓ Next Commissioner Meeting Monday, April 10, 2017, 7:00 p.m., at the Mabana Fire Station
- ✓ Commissioners Metz and Shouse will be absent from the April 10th meeting due to personal travel and work schedule, respectively
- ✓ SNO-ISLE meeting April 6, 2017, at North Whidbey Island Fire & Rescue.

There being no further business, Commissioner Shouse moved to adjourn the meeting at 5:05 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary