

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue
REGULAR COMMISSIONER'S MEETING
Administration Office
February 9, 2015

Chairman Metz called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Don Timmerman, Paul Williams, Erik Shouse, Pat Metz, Michael Schick, Craig Helgeland and Darla Tiner. Commissioner Lich was excused due to personal travel.

The flag salute was led by Board Secretary Tiner.

Commissioner Williams moved to approve the agenda as presented. Commissioner Shouse seconded; motion carried by unanimous vote.

CONSENT AGENDA – Commissioner Williams requested the Minutes of the January 26th meeting be removed from the Consent Agenda.

1. Approval of Vouchers: 3 EFT's for \$5,664.58, Payroll EFT for \$11,502.58, Expense Vouchers #151107-151152 for \$40,772.88, Medical Vouchers #151153-151154 for \$30,237.92, Capital Fund Voucher #151106 for \$4,538.50, all totaling \$92,716.46

Commissioner Williams moved to approve the Consent Agenda item 1 as presented. Commissioner Timmerman seconded; motion carried by unanimous vote.

Minutes of January 26, 2015 Regular Meeting – Discussion held regarding contents of minutes and attorney's past recommendation of minutes content. Commissioners Williams and Shouse requested more information in the January 26 minutes and going forward.

CHIEF'S REPORT – Chief Schick gave his report. Chief gave the Board a copy of the Annual Report and requested any edits to be turned in to him by Monday, 2/16.

CORRESPONDENCE – Thank you letters from the two families who received Christmas gift donations from the firefighters. Capt. Willmaser did a great job spear-heading the gift-giving program. It was the consensus of the Board to send a thank you to Capt. Willmaser signed by the Board members.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

Public Relations – Chairman Metz and Commissioner Williams met with the Cavalero Estates Homeowner's Association and discussed some District items, e.g. staffing numbers, upcoming Levy with no additional cost. etc.

Levy Committee – Update given on progress of Committee – everything is moving forward as planned.

UNFINISHED BUSINESS –

Personnel Policies – Adoption Approval – Commissioner Williams posed some questions and possible edits. These to be given to A/C Yengoyan for incorporation. No approval at this time. Commissioner Shouse had question regarding District job descriptions. A/C Helgeland explained that they are still being worked on.

Social Media Policy/Commissioner Williams' Edits – Commissioner Williams presented some changes to the policy. These, along with an edit from Commissioner Shouse, will be given to A/C Yengoyan for incorporation into the policy.

Hazard Mitigation Plans – Discussion held. Questions regarding the “Objectives Met” section. Chief Schick will pass these to A/C Yengoyan.

NEW BUSINESS –

DNR Contracts – A/C Helgeland discussed two potential contracts with DNR. One is to cover the current process of loaned equipment from DNR to the District.

Commissioner Williams moved to have Chief Schick execute FDAA (Fire District Assistance Agreement) with DNR for the purpose of using loaned equipment from them. Commissioner Shouse seconded; motion carried by unanimous vote.

Second potential contract with DNR is for mutual assistance in forestland fire suppression. Discussion held. It was the consensus of the Board to not pursue this contract with DNR.

2014 Ambulance Report – Board Secretary Tiner presented the complete 2014 report for Ambulance transport charges, revenue, etc. Question of District's collection rate – Secretary Tiner will verify with Billing Company and email answer to the Board.

LOU with SCIS – Support Services – SCIS (Stanwood Camano Incident Support) requesting formal LOU with the District for services currently being given to the District.

Commissioner Shouse moved to authorize Chief Schick to sign LOU with SCIS for services rendered to the District. Commissioner Williams seconded; motion carried by unanimous vote.

LOU-III with Local 4033 – Unpaid Religious Leave –

Commissioner Shouse moved to authorize Chief Schick to sign LOU-III – Unpaid Religious Leave - with Local 4033. Commissioner Williams seconded; motion carried by a three to one vote, with Chairman Metz voting Nay.

Tender Bids – A/C Helgeland announced that any received Tender bids will be opened at the next Board meeting on February 23, 2015.

PUBLIC INPUT – None

ANNOUNCEMENTS

Next Commissioner Meeting Monday, February 23, 2015, at the Administration Office

There being no further business, the meeting adjourned at 8:50 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary