

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue  
REGULAR COMMISSIONER'S MEETING  
Administration Office  
February 23, 2015

Chairman Metz called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Don Timmerman, Erik Shouse, Pat Metz, Steve Lich, Michael Schick, Craig Helgeland, Levon Yengoyan and Darla Tiner. There were three guests present. Commissioner Williams was excused due to personal travel.

The flag salute was led by Commissioner Timmerman.

**Commissioner Shouse moved to approve the agenda as presented. Commissioner Lich seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of January 26, 2015, Regular Meeting – Amended
2. Minutes of February 9, 2015, Regular Meeting
3. Approval of Vouchers: 2 EFT's for \$69,162.51, Payroll EFT for \$157,724.95, Expense Vouchers #151156-151184 for \$53,676.79, Medical Vouchers #151155 for \$15,395.80, Capital Fund Vouchers #151185-151186 for \$2,990.37, all totaling \$298,950.42

**Commissioner Timmerman moved to approve the Consent Agenda items 1 through 3 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.** Commissioner Lich abstained from voting on the February 9<sup>th</sup> minutes due to his absence from that meeting.

**CHIEF'S REPORT** – Chief Schick gave his report. He asked for any more edits to his annual report be turned in to him soon. Discussion of Strategic Plan topics. The Board wishes to discuss one or two at a time, at scheduled Commissioner meetings. Looking at sending another person to Harborview's Paramedic training. Will be conducting testing before June of 2015.

**CORRESPONDENCE** – Articles in local paper and Everett Herald regarding the District's clean audit.

## **Opening of Tender Bids at 7:30pm –**

Bid #1 – General Fire Apparatus - received on 2/20/15 at 12:50 pm – Bid = \$258,424.05 including tax.  
Bid #2 – Pierce Manufacturing - received on 2/20/15 at 12:50 pm – Bid = \$279,016.02 including tax, with appropriate discounts; and Alternate Bid = \$273,943.16 including tax, with appropriate discounts.  
The Tender job will be awarded at the next Fire Commissioner's meeting on March 9, 2015.

**PUBLIC INPUT** – None

**MEMBER INPUT** – None

## **COMMITTEE REPORTS –**

**Camano Preparedness Group** – Chairman Metz gave a report. Group will hold a Safety Fair on June 6, 2015. This is same weekend as the Chelan conference. Commissioners to let Secretary Tiner know if they wish to cancel the conference to attend the Safety Fair.

**EMS Levy Committee "Citizens for CIFR"** – Next meeting is March 3, 2015.

**UNFINISHED BUSINESS –**

EMS Levy Renewal Resolution – For review. Commissioner Shouse suggested a wording change in the Ballot Title from “impose” to “renew” of the property taxes. A/C Yengoyan will see if this is allowable. Would like the Resolution approved at the March 9<sup>th</sup> meeting, if possible.

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Social Media Policy - Draft – Commissioners' edits incorporated. Policy will be sent out to the District for a 30-day review.

Public Meeting Talking Points – Commissioner Shouse will put an outline together to present to the Board at the next meeting. Chief Schick will send him some questions he had received from a recent meeting.

**NEW BUSINESS** –

Procurement Purchasing Policy – A/C Helgeland working on this. It is for equipment, not Public Works. Will take comments from the Board before it is finalized.

**PUBLIC INPUT** – None

**ANNOUNCEMENTS**

- Next Commissioner Meeting Monday, March 9, 2015, at the Administration Office.
- Chairman Metz reminded the Board to process their annual PDC filing online before the April 14, 2015, deadline.
- Labor Management meeting moved to Monday, March 2<sup>nd</sup>, at 9 am.

There being no further business, the meeting adjourned at 8:08 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary