

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONER'S MEETING  
Vista/Madrona Fire Station  
December 28, 2015

Chairman Metz called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Stephen Lich, Don Timmerman, Paul Williams, Pat Metz, Erik Shouse, Michael Schick, Craig Helgeland and Darla Tiner. There were eleven guests and nine Crew present.

The flag salute was led by Commissioner Timmerman.

**Commissioner Shouse moved to approve the agenda as presented. Commissioner Williams seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of December 14, 2015, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$72,900.04, Payroll EFT for \$162,765.29, Expense Vouchers #152170-152207 for \$55,233.59, Medical Voucher #152169 for \$39,104.72, Capital Voucher #152168 for \$8,200.94, all totaling \$338,204.58.

**Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Williams seconded; motion carried by unanimous vote.**

**CHIEF'S REPORT** – Chief Schick gave his report.

**CORRESPONDENCE** – Article in local paper.

**PUBLIC INPUT** – None

**MEMBER INPUT** – None

## **COMMITTEE REPORTS –**

**ICOM** – Commissioner Lich gave a report. Increase in District's fees to \$48,831.77, plus \$15,000 to replace radios and \$283.22 for a GIS system. Oak Harbor has applied for a grant to help with these costs.

**Scholarship** – Board Secretary Tiner gave a report. Presented plans to utilize some of the funds to assist the Cadet program with equipment.

## **UNFINISHED BUSINESS -**

**Lead Chaplain Dean Jenkin-SCIS** – Mr. Jenkin gave a presentation of the function of the Stanwood Camano Incident Support program (SCIS). They provide mental and physical support to first responders and citizens. Their finances cover necessities for citizens, food and water for first responders during some calls, equipment and uniforms and ongoing training for their volunteers. They had approximately 50 calls on Camano Island in 2015. Their total budget is \$34,000 of which half comes from their annual golf tournament and the other half from donations and grants. They are requesting an annual support of \$2,000. Chairman Metz thanked Mr. Jenkin for the work that SCIS has done.

**Commissioner Shouse moved to approve an annual support of \$2,000 for the SCIS program. Commissioner Williams seconded; motion carried by unanimous vote.**

Employment Agreements –.

**Commissioner Lich moved to accept the rewritten Employment Agreements as presented by Chief Schick. Commissioner Timmerman seconded; motion carried by unanimous vote.**

Attendance at Legislative Day? – The Board decided it would be more productive to make the District's own appointment with their Legislator than to attend Legislative Day.

**NEW BUSINESS -**

Swearing in of elected Fire Commissioners – Re-elected Commissioners Stephen Lich and Pat Metz, and newly elected Commissioner Janice Treml were sworn in as Fire Commissioners for Camano Island Fire and Rescue for a six year term starting on January 1, 2016.

Selection of 2016 Board Chairman and Committee Members –

**Chairman Metz moved to accept Commissioner Williams as the 2016 Chairman of the Board. Commissioner Lich seconded; motion carried by unanimous vote.**

**Commissioner Shouse moved to accept Commissioner Lich as the 2016 Vice Chairman of the Board. Commissioner Timmerman seconded; motion carried by unanimous vote.**

The 2016 Committee Members are as follows:

- Board for Volunteer Firefighters: Vice Chairman Lich, Chief Schick, Chairman Williams, Board Secretary Tiner & Volunteer Firefighter Fazekas
- Employee Evaluations: Chairman Williams & Commissioner Metz
- Finance: Commissioner Treml & Vice Chairman Lich. Alternate: Commissioner Metz
- ICOM: Vice Chairman Lich. Alternate: Commissioner Metz
- Safety Liaison: Commissioner Metz & Chairman Williams
- Scholarship: Commissioners Shouse & Treml, Board Secretary Tiner and Volunteer Representative A/C Yengoyan
- Labor Relations: Commissioners Shouse & Metz
- North Region EMS: Chairman Williams and Commissioner Shouse

Resolution 2015-14 – 2016 Board Meeting Schedule -

**Commissioner Williams moved to approve Resolution 2015-14 – 2016 Board Meeting Schedule with a minor change to Appendix A of the Resolution. Commissioner Shouse seconded; motion carried by unanimous vote.**

Renewal of Dr. Zaveruha's Contract -

**Commissioner Lich moved to renew the District's contract with their Medical Program Director, Dr. Zaveruha. Commissioner Williams seconded; motion carried by unanimous vote.** – Chief Schick will verify the liability amounts in the contract.

Budget Amendment 2015-002 -

**Commissioner Williams moved to accept Budget Amendment 2015-002, Commissioner Shouse seconded; motion carried by unanimous vote.**

**PUBLIC INPUT** – Citizen Barbara Garnett thanked the Fire Chief and the Board members for all they do, especially for Commissioner Timmerman's six years of service.

### **ANNOUNCEMENTS**

- Next Commissioner Meeting Monday, January 11, 2016, at the Vista/Madrona Fire Station
- Probationary Volunteers will be sworn in at the January 11<sup>th</sup> meeting.
- Retirement party for Battalion Chief Pappas will also be held at the January 11<sup>th</sup> meeting.
- Commissioner books will be emptied after the December 28<sup>th</sup> meeting.
- Commissioner Timmerman Retirement Party.

There being no further business, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary