

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)  
REGULAR COMMISSIONER'S MEETING  
Administration Office  
December 14, 2015

Chairman Metz called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Stephen Lich, Don Timmerman, Paul Williams, Pat Metz, Erik Shouse, Levon Yengoyan, Michael Schick, Craig Helgeland and Darla Tiner. There were seven guests and five Crew present.

The flag salute was led by Chief Schick.

**Commissioner Timmerman moved to approve the agenda as amended. Commissioner Williams seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of November 23, 2015, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$6,238.48, Payroll EFT for \$12,907.43, Expense Vouchers #152103-152166 for \$53,375.78, Medical Voucher #152167 for \$11,901.78, all totaling \$84,423.47.

**Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.**

**CHIEF'S REPORT** – Chief Schick gave his report.

**CORRESPONDENCE** – A few articles and a citizen thank you.

**PUBLIC INPUT** – Citizen Barbara Garnett expressed concern over the Chief's decision to discontinue the Pager Duty program and made some recommendations.

**MEMBER INPUT** – Union President Mike Rooks thanked the Board for considering their recommendation for the Paramedic hiring process for the District.

## **COMMITTEE REPORTS –**

**ICOM** – Will meet December 21<sup>st</sup>.

**Scholarship** – Will meet December 17<sup>th</sup>

**Safety** – Will meet January 14, 2016

**Evaluation Committee** – In the process of performing Chief Schick's evaluation.

## **UNFINISHED BUSINESS -**

**Employment Agreements** – Discuss held. It was the consensus of the Board to place all Administrative employees under the Personnel Policy Handbook. Chief Schick will check with the District's attorney to see if severance pay may be included in the handbook or would need a separate contract just for that. Commissioner Lich wishes to see a draft of the changes. Commissioner Shouse asked about unemployment. This will be placed on the next meeting's agenda.

**Community Paramedicine-Quick Update & Name for Program** – Lt./MSO Drewry gave an update. Beta program should start 1<sup>st</sup> quarter of 2016. Program name will be Camano CARES.

**Job Description for MSO/MSA** – Chief Schick is updating existing MSO job description. Will send out for review.

**Commissioner Clothing** – It was the recommendation of Commissioner Shouse not to change the current clothing practice of the Commissioners. The Board agreed. Request made to place names on the clothing. Board Secretary Tiner will look into badge holders to be placed in pockets.

## **NEW BUSINESS -**

Lexipol Training Policies Approval – Commissioner Lich some minor changes which will be addressed.  
**Commissioner Williams moved to approve the Lexipol Training policies that were distributed prior to the meeting with the suggested changes. Commissioner Shouse seconded; motion carried by unanimous vote.**

Healthcare Plan – Removed from the agenda, no issue.

Weekend Pager Duty Program – Chief Schick presented his plan to replace the pager duty program at the end of 2015 with a shift program for Volunteers. Lt. Fazekas will work with the Chief to develop this program. He feels this will better serve our citizens.

Paramedic Hiring Update – Chief Schick gave an update on the Board's plans to increase the District's paramedic staffing. He presented an alternate plan recommended by the Union, which offered financial assistance. Discussion held. It was the Chief's recommendation to continue with the Board's current staffing plan, based on timeliness and financial concerns. Commissioner Williams requested data on increase in ALS calls. The Board thanked the Union for their offer and willingness to work on this.  
**Commissioner Lich moved to proceed with the Board's original plan to hire a paramedic. Commissioner Shouse seconded; motion carried by unanimous vote.**

**PUBLIC INPUT** – Citizen Cynthia Smith requested the finding to Dr. Zaveruha's call report review filing with the Dept. of Health. The Board has not heard anything official. Will check on it for her. She also requested that the pager duty program change be deferred.

## **ANNOUNCEMENTS**

- Next Commissioner Meeting Monday, December 28, 2015, at the Vista/Madrona Fire Station, where the elected Fire Commissioners will be sworn in.

The regular meeting recessed at 8:13 p.m. and went into executive session at 8:17 p.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last 20 minutes.

At 8:37 p.m. Chairman Metz emerged and extended the executive session to 8:57 p.m.

The executive session adjourned at 8:57 p.m. and immediately went back into regular session.

After a discussion was held;

**Commissioner Williams moved that the Board approve an offer of \$133,000 salary for Chief Schick, effective January 1, 2016, with the provision that he will not be eligible for COLA during 2016, and to accept his contract proposal as submitted. Commissioner Timmerman seconded; motion carried by unanimous vote.**

There being no further business, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary