

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
October 10, 2016

Chairman Williams called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Janice Trembl, Stephen Lich, Paul Williams, Michael Schick, Craig Helgeland, Linda Layton and Darla Tiner. There were 3 Crew and 3 Guests present. Commissioners Shouse & Metz were excused due to work schedule and personal travel, respectively.

The flag salute was led by Commissioner Trembl.

Commissioner Lich moved to approve the agenda as presented. Commissioner Trembl seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of September 26, 2016, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$5,866.61, Payroll EFT for \$12,205.47, Expense Vouchers #160921-160971 for \$66,077.56, Medical Voucher #160974 for \$31,431.76, Capital Vouchers #160972-160973 for \$37,815.91, all totaling \$153,397.31.

Commissioner Trembl moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Lich seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report.

CORRESPONDENCE – None

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

Communications/Legislative – Commissioner Trembl gave a report regarding the status of the Citizen Advisory Committee. Chief Schick and Chairman Williams will contact potential Committee members. Meetings have been scheduled with all of our Legislators. The NCRFA Board members will also be invited to attend. And, Public Affairs Liz Loomis will be meeting with two Commissioners and the Chief on November 11.

Budget – The 2016 Budget is on track for the year.

UNFINISHED BUSINESS –

SOP Review – Policy #603–Training Instructor Stipends – Commissioner Lich would like hourly rates for instructors included in the policy.

NCRFA Discussion – The Board agreed that the sub-committees of both Districts continue their discussion meetings.

Commissioner Badges – Discussion held. Secretary Tiner found a company to produce them and she will check on a display modification for them.

Community Calendar – Draft example given to the Board. The Board agreed to try it for a few months to see its effectiveness.

NEW BUSINESS –

2017 Budget Presentation/First Reading – Chief Schick gave a power point presentation of the draft of the 2017 budget to the Board. He commented that Finance Manager Layton did a fantastic job on the numbers. Will present the dollar amount changes at the 2nd reading at the next meeting.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, October 24, 2016, at the Mabana Fire Station
- ✓ 2nd Reading and Public Hearing for the 2017 Budget Presentation at the October 24th meeting.
- ✓ Commissioner Metz will be unavailable for the October 24 meeting due to personal travel

The Board recessed at 7:53 p.m. and went into Executive Session at 7:54 p.m. to evaluate the qualifications of an applicant per RCW 42.30.110(g) and to discuss contract negotiations per RCW 42.30.140. The meeting was expected to last 25 minutes. At 8:19 p.m. Chairman Williams emerged from Executive Session to extend the meeting for an additional 15 minutes. At 8:35 p.m. the Board emerged from Executive Session and returned to regular session with no action taken.

There being no further business, the meeting adjourned at 8:36 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary