

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue (CIFR)
REGULAR COMMISSIONER'S MEETING
Administration Office
January 9, 2017

Chairman Williams called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Janice Treml, Stephen Lich, Paul Williams, Erik Shouse, Pat Metz, Michael Schick, Craig Helgeland and Darla Tiner. There were 2 Guests present.

The flag salute was led by Commissioner Shouse.

Commissioner Shouse moved to approve the agenda as amended. Commissioner Metz seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of December 27, 2016, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$9,093.20 Payroll EFT for \$25,822.05, Expense Vouchers #171000 - #171053 for \$47,897.92, Medical Voucher #171054 for \$32,951.30 all totaling \$115,764.47.

Commissioner Lich moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Metz seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report.

CORRESPONDENCE – Citizen thank you's and local paper articles.

PUBLIC INPUT – Citizen Gary Watson stated an interest in the District's Strategic Plan, and voiced concerns over the number of fire hydrants on the Island. It was explained that the hydrants are owned by the private Water Associations.

MEMBER INPUT – None

COMMITTEE REPORTS –

ICOM – Meets in February

Safety/Risk Management – Meets February 9, 2017

Communications/Legislative – Commissioner Treml gave a report. Stated the January 7th Public meeting went well. Three citizens were recruited for the Citizens for Camano Island Fire & Rescue group.

UNFINISHED BUSINESS –

Strategic Plan Presentation – Chief Schick presented the District's Strategic Plan for 2017.

SOP Review –

1. **Policy 700-Use of District-Owned and Personal Property –**
Commissioner Lich moved to accept Policy 700-Use of District-Owned and Personal Property as presented, Commissioner Metz seconded; motion carried by unanimous vote.
Chairman Williams asked that a list of member issued equipment be attached to the SOP.
2. **Policy 701-Agency Inventory and Asset Control –**
Commissioner Treml moved to accept Policy 701-Agency Inventory and Asset Control as amended, Commissioner Metz seconded; motion carried by unanimous vote.

3. Policy 702-Personal Communication Devices -

Commissioner Treml moved to accept Policy 702-Personal Communication Devices as presented, Commissioner Lich seconded; motion carried by unanimous vote.

4. Policy 706-Use of District Vehicles -

Commissioner Shouse moved to accept Policy 706-Use of District Vehicles as presented, Commissioner Lich seconded; motion carried by unanimous vote.

NEW BUSINESS

Board Goals for 2017 –

- Continue to monitor Legislative activities and stay in contact with them
- Watch the Budget more closely
- Focus on having clean audits
- Cost accounting – determine what it costs for the District to operate
- Continue Commissioner education – attend workshops
- Continue focus on Communication
- Attend some of North County's Commissioner meetings

Saturday Seminar Series Attendees –

- Spokane Seminar – Chairman Williams
- Ocean Shores Seminar – Commissioners Shouse, Lich, Treml
- Chelan Seminar - Commissioners Shouse, Lich, Treml, Metz, Chairman Williams
- Fall Conference – Commissioners Lich, Treml, Chairman Williams

2017 Vacation Schedules – Turned in.

LOU with NWIS –

Commissioner Shouse moved to authorize Chief Schick to sign the LOU with Northwest Incident Support, Commissioner Treml seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

ANNOUNCEMENTS

- ✓ Next Commissioner Meeting Monday, 4:30pm, January 23, 2017, at the Administration Office
- ✓ SNO-ISLE Banquet on January 28, 2017

The Board recessed at 8:22 p.m. and went into Executive Session at 8:24 p.m. to review the performance of a public employee per RCW 42.30.110(f). The meeting was expected to last 15 minutes. At 8:39 p.m. the Board emerged from Executive Session and returned to regular session with no action taken.

There being no further business, Commissioner Shouse moved to adjourn the meeting at 8:40 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary