

**CAMANO ISLAND FIRE AND RESCUE
ISLAND COUNTY FIRE PROTECTION DISTRICT NO 1
BOARD OF FIRE COMMISSIONERS SPECIAL MEETING**

February 16, 2014

Chairman Stephen Lich called the meeting to order at 10:02 a.m. Location of the meeting was the Administration office, Camano Island. Others in attendance were: Commissioners Timmerman, Metz, Williams and Shouse, Chief Ganz, Assistant Chief Helgeland, Assistant Chief Yengoyan, Board Secretary Tiner and one citizen.

The flag salute was led by Chairman Lich.

Agenda: Strategic Planning Workshop

The District's Mission Statement, Values and Vision were reviewed. It was decided to make the following changes:

- ✚ Remove Disaster Preparedness from the Mission Statement for now, and revisit later
- ✚ Remove Open Communication from under Trust/Trustworthiness of the Values and create a separate category called Communication with the following sub-categories:
 - Open Communication (internal and external)
 - Community involvement and information
- ✚ A committee will be formed of Commissioners Williams and Shouse and Asst. Chief Yengoyan to rewrite the Vision for the District.

Discussion held regarding Disaster Preparedness.

Discussion held as to what each Commissioner would like in the Strategic Plan for the District.

Discussion held regarding a Residency Program.

It was suggested to hold Focus Groups among citizens and Crews regarding the Fire District.

Commissioner Timmerman would like to see data that shows how often the Island is without protection from the Fire District. Chief Ganz mentioned that last Fall's report showed that North County Regional Fire Authority responded to the Island an average of 4-5 times per month, but not all became transports.

Lunch Break: 12:40 – 1:22

Discussion held regarding EMS goals. Some goals discussed:

- ✚ A Paramedic on the Island at all times to increase the level of service, possibly with daytime staffing.
- ✚ Increase service levels at the South End of the Island
- ✚ Minimum of two Paramedics per shift
- ✚ Pass EMS Levy to maintain current level of service

Discussion regarding relations between the Volunteer and Paid Crews.

Three main concerns of the Board are:

1. Level of Service
2. Communication
3. Improve Working Together

Commissioner Williams would like to know the locations on the Island of major calls.

Points of concern:

- ✚ Call Volume –
 - Total
 - By Primary Station/Location
 - Number of calls with mutual aid because CIFR is out of service
- ✚ Staffing –
 - Number of times Sta. 1-3 is staffed
 - Volunteer response –
 - By Station (number of times units respond)
 - Response to major incidents by Station

It was the consensus of the Board to go out for a six year EMS Levy in the Primary Election in 2015, and then the General Election, if needed. Will start Workshops in September of 2014 to lay out plans to educate the public regarding the EMS Levy.

ESCI recommendations discussed. It was decided to continue with the current steps of pursuing the various regional suggestions.

It was agreed that the Commissioners should take ICS 100 and 700 Incident Management Courses.

Discussion regarding the B100 program. Chief Ganz will have a discussion with all the District's groups regarding the program and will seek recommendations that he will present to the Board.

Future Workshops – 2nd Commissioner meeting each month:

March	-	Communications
April	-	Feedback from Ocean Shores Conference
May	-	Volunteer/Paid Crews
June	-	Facilities
July	-	Finances

The Strategic Plan will be placed on each meeting agenda for possible discussion.

Chief Ganz will look into the possibility of using an outside Facilitator for the Strategic Planning process.

The meeting adjourned at 5:04 p.m.

Respectfully submitted,

Darla Tiner,
Board Secretary