

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue
REGULAR COMMISSIONER'S MEETING
Administration Office
June 23, 2014

Chairman Lich called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Paul Williams, Stephen Lich, Pat Metz, Mike Ganz, Craig Helgeland and Darla Tiner. There was 1 Crew and three guests present. Commissioners Timmerman and Shouse were excused due to personal travel and work schedule, respectively.

The flag salute was led by Chief Ganz.

Commissioner Metz moved to approve the agenda as amended. Commissioner Williams seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of June 10, 2014, Regular Meeting
2. Approval of Vouchers: 2 EFT's for \$64,769.21, Payroll EFT for \$149,119.10, Expense Vouchers #141568-141619 for \$75,983.56, Medical Vouchers #141620-141621 for \$30,274.91, all totaling \$320,146.78

Commissioner Metz moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Williams seconded; motion carried by unanimous vote.

Chief Ganz noted that Asst. Chief Yengoyan completed his four year National Fire Academy Executive Fire Officer training.

CHIEF'S REPORT – Chief Ganz presented his report.

- The IAFC TV Division had inquired about making a video of CIFR at a cost of \$22,500. It was the consensus of the Board not to pursue this at this time.
- The sales listing for the two Madrona lots will be up for renewal in July of 2014. It was the consensus of the Board to extend the listing for six months without restrictions.
- Chief Ganz gave a personal note of thanks to A Shift for how they handled a personal call. They were very quick and professional.

CORRESPONDENCE – Two articles of thanks to the CIFR firefighters, an article regarding fire safety from CIFR and a picture of families enjoying an impromptu fire engine tour after a cancelled marine call.

PUBLIC INPUT – None

COMMITTEE REPORTS –

Budget Committee – Chairman Lich presented the 2014 Capital Expenditures Prioritization list agreed upon by the Budget Committee.

Strategic Planning – Chief Ganz gave an update.

UNFINISHED BUSINESS –

Draft Lexipol SOP's 102-Budgeting and 219-Travel and Per Diem –

Commissioner Williams moved to adopt SOP's 102-Budgeting and 219-Travel and Per Diem. Commissioner Metz seconded; motion carried by unanimous vote.

Ambulance Questions Answered – Board Secretary Tiner reported on two questions from previous meeting:

- Do we report waived ambulance fees to the Government? – As an exempt government organization, we do not need to.
- Do auditors have a concern with us waiving minimum balances as opposed to sending them to collections? No, since it's a dollar amount, it's not considered discriminatory and as long as we have a written policy that we follow consistently, there is no problem.

June 26th Special Meeting – Chief Ganz asked if the Chiefs may attend the meeting. It was the consensus of the Board that the three Chiefs may attend.

NEW BUSINESS -

North County RFA Chief LOA – Commissioner Williams inquired as to the status of cooperative training, part time pool, equipment, etc. with North County RFA and how their Chief's LOA may affect this. Chairman Lich stated that it was too early to tell. Chief Ganz stated that he had spoken with other agencies, including NCRFA, regarding the sharing of resources but did not receive much interest. Discussion held. Commissioner Williams mentioned that some of NCRFA's Board had recently shown interest. He will inquire if there is a consensus of NCRFA's Board regarding this interest, then can proceed with joint discussions.

National Night Out – This 2nd annual event in Stanwood requested that CIFR participate as they had the previous year. It was the consensus of the Board to send units and personnel to the 2nd Annual National Night Out in Stanwood on August 5, 2014. Commissioner Metz volunteered to participate.

Public Outreach – A Shift made a presence at the Camano Crab Dash and the CASA Car Wash on Saturday, June 21st.

PUBLIC INPUT – None

ANNOUNCEMENTS

Next Commissioner Meeting Monday, July 14, 2014, at 6:00 p.m. at the Administration office. Excuse Chief Ganz due to personal travel.

July 13th and 14th – Fire Chief selection process

June 26, 2014, Special Meeting – Executive Session, per RCW 42.30.110(g)

There being no further business, the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Darla Tiner

Board Secretary