

# ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue  
REGULAR COMMISSIONER'S MEETING  
Administration Office  
May 12, 2014

Chairman Lich called the Board for Volunteer Firefighters meeting to order at 6:45 pm. Those in attendance were Stephen Lich, Pat Metz, Bryce Fazekas and Darla Tiner.

There was one medical voucher to approve for five new volunteer firefighter physicals.

**Commissioner Metz moved to approve the medical voucher for five new volunteer firefighter physicals. Firefighter/Lt. Fazekas seconded; motion carried by unanimous vote.**

There being no other business, the meeting adjourned at 6:46 pm.

Chairman Lich called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Paul Williams, Don Timmerman, Stephen Lich, Erik Shouse, Pat Metz, Mike Ganz, Levon Yengoyan, Craig Helgeland and Darla Tiner. There were a few guests present.

The flag salute was led by Commissioner Metz.

**Commissioner Metz moved to approve the agenda as amended. Commissioner Williams seconded; motion carried by unanimous vote.**

## **CONSENT AGENDA –**

1. Minutes of April 28, 2014, Regular Meeting
2. Approval of Vouchers: 3 EFT's for \$4,654.54, Payroll EFT for \$9,237.52, Expense Vouchers #141437-141484 for \$30,659.80, Medical Voucher #141485 for \$31,844.14, Capital Fund Voucher #141436 for \$2,121.13, all totaling \$78,517.13

**Commissioner Timmerman moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Shouse seconded; motion carried by unanimous vote.**

**Chief's Report** – Chief Ganz presented his report. One item discussed was the DOL License agent tenant. **Commissioner Williams moved to authorize Chief Ganz to enter into negotiations with the potential new DOL License agent tenant contingent on if they are awarded the position by the State. Commissioner Metz seconded; motion carried by unanimous vote.**

**CORRESPONDENCE** – Several articles in local paper and two citizen thank you's. Some concern expressed about inaccuracies in recent article in local paper about the District's Strategic Plan. The Chief will address the issue with the reporter.

**PUBLIC INPUT** – Citizen Garnett spoke to transparency and the Chief's report. Would like to see report as an addendum to the meeting minutes.

## **COMMITTEE REPORTS –**

**Scholarship** – SCAF Scholarship will be awarded on May 27, 2014.

**Safety** – Chairman Lich gave a report.

**Labor Management** – Commissioner Shouse attended and mentioned idea presented there regarding a program called "Board Up" which helps citizens immediately after a house fire as insurance companies may not respond right away.

## **UNFINISHED BUSINESS –**

Car Wash Fund Raiser Update – Secretary Tiner gave a report for FF Rooks that the event to raise money for Operation Warm raised \$800. Helpers from the Volunteer, Part Paid, Career and Commissioner ranks participated.

Prothman Interview Schedule – Chief Ganz gave a status update.

Approval of LOU II – Paramedic Training 2014-2015 – Training will cost approximately \$20,000 but should be covered by the Medic One Foundation. If not, the District will only need to pay \$10,000. Will select participant by end of May.

**Commissioner Metz moved to authorize the Chair to sign LOU II – Paramedic Training 2014-2015. Commissioner Williams seconded; motion carried by unanimous vote.**

Crew Fitness Training – Coach Dawn of Camano Island Fitness has made her services available to the CIFR Crews, Career and Volunteer, focusing on fitness and injury prevention training and has waived membership fees for the rest of the year (2014).

Update on Medical Transport Review – Chief Ganz reiterated that CIFR usually transports lights and sirens if needed and that our Medical Program Director has sent the transport call in question to the State Board to be reviewed by their Quality Assurance Committee which meets quarterly.

Lexipol Policy Clarification – Policy F200 section was pulled from last meeting's policy approvals. Discussion held regarding section F200.5 regarding chain of command. Chairman Lich appointed Commissioners Williams and Shouse to a committee to review section and bring a rewritten draft to Board for approval.

## **NEW BUSINESS -**

Draft Resolution 2014-04 – Travel Per Diem – Reviewed. Board Secretary Tiner to make some minor changes and present to the Board for approval at their next meeting.

Two Draft Lexipol Policies – Budgeting and Travel policies presented to Board for review.

Cancellation of B100 Officer Meeting – Discussion held on B100 program. Chairman Lich appointed Commissioners Shouse and Williams to a committee to meet with the officers to discuss the B100 program. Commissioner Metz volunteered as an alternate.

Concern mentioned from some Commissioners of not receiving some emails. It was decided that any emails to Commissioners regarding cancellation of meetings will be followed by a phone call. Any important emails to Commissioners will have a request to acknowledge receipt to the sender.

**PUBLIC INPUT** – Citizen Metz commented on Sta. 1-5's Crew's appreciation of Commissioner Metz honoring request to meet with them. Citizen Metz feels relationships between the paid Crews and the Volunteers has been improving.

## **ANNOUNCEMENTS**

Next Commissioner Meeting Tuesday, May 27, 2014, at the Vista/Madrona Fire Station.

The regular meeting recessed at 8:55 p.m. and went into executive session at 9:01 p.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last 10 minutes.

The executive session adjourned at 9:12 p.m. and immediately went back into regular session with no action taken.

There being no further business, the meeting adjourned at 9:13 p.m.

Respectfully submitted,

Darla Tiner  
Board Secretary